



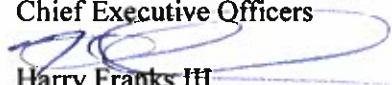
**FAYETTE COUNTY
BEHAVIORAL HEALTH ADMINISTRATION**

215 JACOB MURPHY LANE, UNIONTOWN, PA 15401
DAVID W. RIDER, ADMINISTRATOR/CHIEF EXECUTIVE OFFICER

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TO : Chief Executive Officers
FROM :  Harry Franks III
Director of Fiscal Operations
RE : FISCAL YEAR 2023-2024 BUDGET REMINDER
DATE : March 14, 2023

Per the "Fayette County Contracting Process Policy," fiscal year 2023-2024 budgets inclusive of all supporting data and forms must be submitted to the Fayette County Behavioral Health Administration on or before April 30, 2023 (See attached). A "soft" copy of all forms is available on the Fayette County Behavioral Health Administration website (FCBHA.org).

The Office of Developmental Programs (ODP) Base Funded activities along with supporting documentation must be supplied for fiscal year 2023-2024 base rate setting and contracting purposes. Providers may choose to combine multiple sites for common service rating purposes similar to the ODP cost report submission options.

For any site or service that includes only ODP base funded individuals, providers must submit 2023-2024 budgets inclusive of all site expenses for rate setting purposes. In addition to the budgets, providers must also submit all supporting schedules.

For Mental Health Base Funded Services, inclusive of prior program funded services, budget information must include a projection of billable service units.

Should you have any questions on this matter, please contact me at your earliest convenience.

HF/kv

Packets Enclosed

cc: (memo only)
David Rider, FCBHA
Sandy Walters, FCBHA
Jamie Legarsky, FCBHA
Michelle R. Shal, FCBHA

