MISSING PERSON
CLEAN/NCIC ENTRY WORKSHEET

TYPE OF ENTRY:
- ☐ EMJ ☐ EMJC - ENTER MISSING PERSON JUVENILE/CAUTION
- ☐ EMD ☐ EMDC - ENTER MISSING PERSON DISABILITY/CAUTION
- ☐ EME ☐ EMEC - ENTER MISSING PERSON ENDANGERED/CAUTION
- ☐ EMI ☐ EMIC - ENTER MISSING PERSON INVOLUNTARY/CAUTION
- ☐ EMO ☐ EMOC – ENTER MISSING PERSON OTHER/CAUTION
- ☐ EMV ☐ EMVC – ENTER MISSING PERSON CATASTROPHE/CAUTION

AMBER ALERT: ☐ YES   ☐ NO

CONTACT NAME:
CONTACT TELEPHONE NUMBER:

AGENCY NAME:	AGENCY ORI (ORI):	OFFICER NAME:	DATE OF REPORT:
INVESTIGATIVE REPORT NUMBER (OCA):	DATE OF LAST CONTACT (DLC):		TIME OF LAST CONTACT (TLC):

MISSING PERSON SUBJECT INFORMATION:

NAME (NAM):	SEX (SEX):	RACE(RAC):

PLACE OF BIRTH (POB):	DATE OF BIRTH (DOB):			
HEIGHT (HGT):	WEIGHT WGT):	EYE COLOR (EYE):	HAIR COLOR (HAI):	SKIN TONE (SKN):
FBI NUMBER (FBI):	FINGERPRINT CLASSIFICATION (FPC):			
MISCELLANEOUS NUMBER (MNU):	SOCIAL SECURITY NUMBER (SOC):			

SCARS, MARKS, TATOOS, AND OTHER CHARACTERISTICS (SMT):

MISCELLANEOUS INFORMATION (MIS):

NOTIFY ORIGINATING AGENCY NOA):
☐ YES   ☐ NO

MISSING PERSON CIRCUMSTANCES (MPC):
☐ R-RUNAWAY ☐ S-ABDUCTED BY A STRANGER ☐ N-ABDUCTED BY A NONCUSTODIAL PARENT

DRIVER OPERATOR LICENSE INFORMATION:

OPERATOR LICENSE NUMBER (OLN):	STATE (OLS):	YEAR (OLY):

VEHICLE INFORMATION

VEHICLE REGISTRATION (LIC):	STATE (LIS):	YEAR (LIY):	TYPE (LIT):
VEHICLE IDENTIFICATION NUMBER (VIN):		YEAR (VYR):	MAKE (VMA):
MODEL (VMO):	STYLE (VST):	COLOR (VCO):	

OTHER PERSONAL DESCRIPTORS:

BLOOD TYPE (BLT):	CIRCUMCISION (CRC):	FOOTPRINTS AVAILABLE (FPC):
BODY X-RAY (BXR):	VISION PRESCRIPTION (VRX):	
JEWELRY TYPE (JWT):		
JEWELRY DESCRIPTION (JWL):		
DNA PROFILE (DNA):	DNA LOCATION (DLO):	PHOTO AVAILABLE (PTO):
RELATIONSHIP TO VICTIM (ABD):	ABDUCTING PERSON (APN):	ABDUCTING PERSON (DOB):

COMPLETED BY ENTERING AGENCY:

CLEAN/NCIC RECORDS CHECKED TO OBTAIN ADDITIONAL INFORMATION, ADDITIONAL INFORMATION PROVIDED TO INVESTIGATING AGENCY
☐ YES   ☐ NO

ENTERED BY:	CHECKED BY:	DATE/TIME ENTERED:
COPY OF ENTRY PROVIDED TO REQUESTING AGENCY:	☐ YES ☐ NO	