



Fayette County Tax Claim Bureau

PRE-REGISTRATION REQUIREMENTS

EFFECTIVE AUGUST 2021- All prospective bidders are required to pre-register prior to the sale date for Upset and Judicial.

Registration begins approximately 6 weeks prior to the sale date. A registration form must be completed and submitted with by each bidder with \$20 non-refundable registration fee (10) business days prior to the sale date. NO EXCEPTIONS!

To register, a **Bidder Registry Form** must be submitted with the following information: (1) the bidder's name, address, valid photo identification, and phone number; (2) the bidder's business name, including the name of all officers, business address, and phone number; or (3) the name, business addresses and phone numbers of all members, managers, and any other persons with any ownership interest or right in the limited liability company. Additionally, an **Affidavit of Bidder** must be filed stating that the applicant (1) is not delinquent in paying real estate taxes and has no municipal utility bills more than one year outstanding; (2) is not bidding for or acting as an agent for a person who is banned from participating in the sale; and (3) has not engaged in or permitted an uncorrected housing code violation, failed to maintain property in a reasonable manner such that the property posed a threat to health, safety or property, or permitted the use of property in an unsafe, illegal or unsanitary manner such that the property posed a threat to health, safety or property.

Required for registration:

- **Bidder Registry Form**
- **Copy of Photo ID (Business/ LLC all parties involved)**
- **Sale Conditions and Instructions**
- **Affidavit of Bidder (Business/LLC all parties involved)**
- **\$20 non-refundable FEE**

***All persons who sign a bidder registration knowing that it contains false statement shall be subject to prosecution for the commission of a misdemeanor of the second degree (relating to falsification to authorities).**