

# Office of the Controller

Fayette County, Pennsylvania

**SCOTT T. ABRAHAM**

*Controller*



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**February 28, 2017**

## ADVERTISEMENT

Sealed qualifications will be received in the Office of the County Controller, Courthouse, Uniontown, Fayette County, Pennsylvania, until 3:00 PM, Thursday, March 23, 2017 for RFQ 17-01 to provide banking services for the County of Fayette.

Specifications may be obtained from the County Commissioners office by calling the Chief Clerk's Office at 724-430-1200, extension 213 or by e-mailing [arevak@fayettepa.org](mailto:arevak@fayettepa.org).

**All qualifications must include one (1) original and five (5) copies of the proposal.**

All qualifications submitted pursuant to this advertisement must be sealed with tape and clearly marked on the outside of the envelope RFQ NO 17-01.

All qualifications will be evaluated on service, price, investment options and technical/product offerings.

The County of Fayette is seeking banking services from qualified local banks to place its thirty-five bank accounts with one or more financial institutions.

The County of Fayette reserves the right to reject any and all qualifications.

Scott Abraham  
Fayette County Controller

Advertise: 3/6/2017, 3/9/2017

Open: March 23, 2017

*Advertisement*  
**REQUEST FOR QUALIFICATIONS  
TO PROVIDE BANKING SERVICES  
RFQ # 17-01**

Sealed proposals will be received in the Office of the County Controller, Courthouse, Uniontown, Fayette County, Pennsylvania, until 3:00 PM, Thursday, March 23, 2017 for RFQ number 17-01 for the services of providing banking services for the County of Fayette.

Information and specifications may be obtained from the Chief Clerk of Fayette County, Courthouse, Uniontown, Pennsylvania, by call 724-430-1200 extension 213 or by e-mailing [arevak@fayettepa.org](mailto:arevak@fayettepa.org) or online at [www.co.fayette.pa.us](http://www.co.fayette.pa.us).

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TO PROVIDE BANKING SERVICES  
RFQ # 17-01**

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Information and specifications may be obtained from the Chief Clerk of Fayette County, Courthouse, Uniontown, Pennsylvania, by calling 724-430-1200 extension 213, by e-mailing [arevak@fayettepa.org](mailto:arevak@fayettepa.org) or online at [www.co.fayette.pa.us](http://www.co.fayette.pa.us)

**All proposals submitted pursuant to this advertisement must be sealed with tape and clearly marked on the outside of the envelope RFQ NO 17-01.**

**All proposers must include one (1) ORIGINAL and five (5) COPIES of the proposal.**

The County of Fayette reserves the right to reject any and all proposals.

All proposals will be evaluated on service, price, investment options and technical/product offerings.

The County of Fayette is seeking banking services from qualified local banks to place its thirty-five bank accounts with one or more financial institutions.

## **Requirements**

- Bank/branch capable of servicing these accounts within a one mile radius of the Courthouse.
- The bank must provide a designated account representative to serve as primary contact.
- The bank must provide a depository bond or pledge collateral in the amount of 100% of the total deposits in excess of FDIC limits.
- Provide direct deposit services for (weekly/biweekly) payroll and monthly retiree payments.
- Provide month-end statements with electronic images of checks and deposit tickets.
- Internet banking capabilities with appropriate system internal controls to maintain compliance with State and County Code regarding transfers of funds.
- Ability to interface with existing credit card merchant systems.
- Ability to open additional accounts as needed with the same terms as offered in the original proposal.

- The County must have the ability to make daily deposits (Monday through Friday) at a teller station in the bank.
- The County must have the ability to make after hour deposits 24/7(night depository facility).
- The bank must have the ability to provide dual presence to insure an accurate accounting of daily deposits with receipts of verification.

## **Bank Accounts**

- Capability of bank accounts being either non-interest bearing and interest bearing and/or sweep accounts.
- Note the ability to provide Remote Deposit Capture services.
- A list of current bank accounts, average monthly balance, average number of checks, deposits and deposited items as follows:

**SEE ATTACHED LIST**

## **Proposal:**

**All proposals should contain the following information:**

- Bank description and branch locations
- Include detail of key management personnel and designated account representatives.
- Include any board members or bank employees that are employees of the County.
- References – list of government customer(s) and number of years of service with the referenced customer(s).
- Services to be provided  
Describe the services, in detail, that will be offered.  
Include account type and recommendations for each bank account including any requirements and restrictions.
- Fees  
Itemization of all fees that will apply.
- Rates of interest  
State which accounts will pay interest.  
Include the current interest rates (specify date of interest rate).
- Other services  
Include any/all services the bank offices that would seem beneficial to the County.

**PROPOSAL COVER SHEET**

**County of Fayette**  
**Request for Qualifications**  
**RFQ 17-01**

**Bank Name** \_\_\_\_\_

**Address** \_\_\_\_\_ **Phone** \_\_\_\_\_

\_\_\_\_\_ **FAX** \_\_\_\_\_

**E-mail address** \_\_\_\_\_

**Contact Person** \_\_\_\_\_

LISTING OF COUNTY OF FAYETTE BANK ACCOUNTS

COUNTY OF FAYETTE GENERAL FUND  
COUNTY OF FAYETTE HUMAN SERVICES DEVELOPMENT  
COUNTY OF FAYETTE STOP VIOLENCE / SAFE HAVEN GRANT  
COUNTY OF FAYETTE MH / MR PROGRAM  
COUNTY OF FAYETTE FACT OPERATIONS  
COUNTY OF FAYETTE ACT 89 PENNDOT  
COUNTY OF FAYETTE MARCELLUS SHALE IMPACT FEES  
COUNTY OF FAYETTE BOOKING CENTER FUND  
COUNTY OF FAYETTE CONCILIATION FEE  
COUNTY OF FAYETTE ACT 137 AFFORDABLE HOUSING  
COUNTY OF FAYETTE C-17 FUND  
COUNTY OF FAYETTE DOMESTIC RELATIONS IV-D  
COUNTY OF FAYETTE OFFENDERS SUPERVISION  
COUNTY OF FAYETTE INTERMEDIATE PUNISHMENT  
COUNTY OF FAYETTE HOTEL EXCISE TAX  
COUNTY OF FAYETTE LIQUID FUELS TAX  
COUNTY OF FAYETTE ARC PHASE 4 SEWER DESIGN PROJECT  
COUNTY OF FAYETTE CHILDREN & YOUTH SERVICES  
COUNTY OF FAYETTE EMA HAZMAT RESPONSE  
COUNTY OF FAYETTE WEST NILE VIRUS ACCOUNT  
COUNTY OF FAYETTE ENERGY EFFICIENCY BLOCK GRANT  
COUNTY OF FAYETTE LFT ACT 44  
COUNTY OF FAYETTE E-911 PROJECT  
COUNTY OF FAYETTE SHEEPSKIN TRAIL ACCOUNT  
COUNTY OF FAYETTE CAPITAL PROJECTS  
COUNTY OF FAYETTE CAPITAL RESERVE  
COUNTY OF FAYETTE BOND FUND  
COUNTY OF FAYETTE INTERNAL SERVICE FUND  
COUNTY OF FAYETTE DEBT SERVICE  
COUNTY OF FAYETTE EMPLOYEES RETIREMENT  
COUNTY OF FAYETTE TAX CLAIM SALES  
COUNTY OF FAYETTE TAX CLAIM DAILY ACCOUNT  
COUNTY OF FAYETTE PAYROLL ACCOUNT  
COUNTY OF FAYETTE PR TAX DEPOSIT ACCOUNT  
COUNTY OF FAYETTE CHILD SUPPORT PR DEDUCTIONS  
COUNTY OF FAYETTE PROJECT 70  
COUNTY OF FAYETTE ELECTION IMPROVEMENT HAVA  
COUNTY OF FAYETTE DA BAD CHECK COLLECTION  
COUNTY OF FAYETTE AGENT FOR THE COMMONWEALTH  
COUNTY OF FAYETTE COUNTY TAX COLLECTOR  
COUNTY OF FAYETTE OPERATING RESERVE  
FAYETTE COUNTY PRISON INMATE FUND