



**FAYETTE COUNTY
BEHAVIORAL HEALTH ADMINISTRATION**

215 JACOB MURPHY LANE, UNIONTOWN, PA 15401

LISA A. FERRIS, CHIEF EXECUTIVE OFFICER

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**Advisory Board Meeting
November 18, 2020
Minutes**

I. Call to Order

A regular meeting of the Fayette County Behavioral Health Administration (FCBHA) Advisory Board took place November 18, 2020 virtually via Zoom platform. Dr. Denise Martin called the meeting to order at 5:31 PM. The meeting started with a moment of silence followed by the Pledge of Allegiance. A quorum was present.

II. Roll Call

A. Ms. Stacey Evans took the roll call. Members present included:

Commissioner Vincent A. Vicites
Mr. Andrew Boni
Ms. Hillary Redman
Ms. Shannon Muma-Wallace
Ms. Karen Blocker
Dr. Denise Martin
Mr. Jeffrey Myers
Mr. Joseph Segilia
Ms. Carol Warman

B. Board Members absent included:

Mr. John Andursky
Dr. Paul Hartley
Mr. Harry Joseph
Dr. Joseph Labuda

C. Staff Members present included:

Ms. Lisa A. Ferris, Chief Executive Officer
Mr. Harry Franks, Chief Financial Officer
Ms. Nicole Fijalkovic, Human Resources Manager
Ms. Sherri Mitchell, Administrative Entity Director
Mr. David W. Rider, Mental Health Program Director
Mr. Benjamin Crable, Supports Coordination Manager
Ms. Stacey Evans, Executive Assistant

III. Audience Recognition – None



IV. Business

A. Approval of Board Minutes

Ms. Warman motioned to approve the minutes from the September 16, 2020 meeting. Mr. Boni motioned second. The motion carried unanimously.

B. Program Updates

1. Financial Report-

Mr. Franks reported on Budget vs. Actual page of the report for items showing over budget were projected March-June 2020 due to Covid-19 and still going. Fayette County through block grant funded up to June 30, 2020 as well as anticipated costs through December 31, 2020 of \$130,000. The remaining negative numbers are due to timing elements.

2. Administrators Report-

Ms. Ferris reported the following:

- a) COVID-19 – FCBHA Advisory Board Executive Committee has been meeting via phone bi-weekly. FCBHA continues to have zero positive Covid cases among staff. There has been an increased workload to support youth and facilities that are not conducting normal in person business due to Covid-19. FCBHA is working diligently to assure everyone is getting the services they need.
- b) Community Recognition Award (CRA) – The HR Committee of this board handles the CRA. The nominations for CRA this year have been much less than previous years, therefore the deadline for submission has been extended from November 16th to the 23rd. Ms. Fijalkovic issued another email blast requesting nominations. Ms. Fijalkovic will contact the HR Committee after the new deadline to discuss received nominations and select a winner. Due to the pandemic, last year's recipient still has yet to be presented their CRA. The HR committee will also discuss how to do so. Consensus is to have last year's and this year's winners honored separately. With the anticipation of Commissioner's meetings to continue virtually, suggestion was made to send the award and ask the recipient for a picture with the award to submit an article in the Herald Standard.
- c) Compensation Plan – Ms. Ferris advised of discussions about FCBHA's 3-year plan. She advised a 3-year plan may seem too far out given the current unknowns. Ms. Ferris sent an email to the County suggesting a 1-year plan instead with a 3% increase to keep consistent with Children And Youth (CYS) who has the same Civil Service classifications as FCBHA. Commissioner Vicites will attempt to resolve any concerns by end of this year. Commissioner Vicites plans

to discuss with Ms. Spiker, County Human Services Director and bring any specific concerns to Ms. Ferris for clarification prior to deciding.

- d) Request For Proposal (RFP) - Ms. Ferris advised she is looking at RFP's done in other counties to make the process easier. This RFP is to solicit bids for Managed Care Organizations (MCO) with a deadline of December 31, 2020. FCBHA's current MCO, Beacon Health Options does a lot on the base service side. Commissioner Vicites agreed an RFP is a lot of work, however he feels it is good business practice. Commissioner Vicites acknowledged he has seen an improvement with Beacon since they obtained new leadership and plans to speak with Mr. Quinn, CEO of Chestnut Ridge Counseling Services, Inc. for his point of view.

3. Leadership Reports-No Reports

C. Committee Reports

1. Executive Committee – has been meeting via phone bi-weekly to discuss Covid related matters.
2. Bylaws Committee – No Report
3. Finance & Data Committee –No Report
4. Human Resource Committee – No Report
5. Mental Health Committee – Mr. Rider reported Fayette County Opted-out of offering Assisted Outpatient Treatment last year as with 67 other counties. Fayette plans to do so again for the upcoming year.
6. Developmental Disabilities Committee – No Report

D. 2021 Board Appointments

The Board members whose terms end December 31, 2020 are Dr. Labuda, Dr. Martin, Mr. Andursky and Ms. Warman. Dr. Labuda has agreed to remain on HealthChoices Advisory Board. Mr. Andursky has been sporadic in his attendance but represents the hospital category. Ms. Ferris reminded this Board, the County Commissioners have the right to approve or select who sits on our Board. Commissioner Vicites expressed interest in remaining the Commissioner representative for our Board and will speak with his colleagues on that matter. Ms. Ferris asked Commissioner Vicites if those seeking re-appointment need to be interviewed by them. Commissioner Vicites responded, since there is a new Commissioner, he may want to meet them but if no other candidates for the Physician vacancies, that position will not need interviewed.

E. Nomination of Officers

Ms. Ferris advised the Bylaws state current officers are eligible. We can hold nominations during this meeting and re-open nominations at the February 2021 meeting.

Ms. Warman nominated Dr. Martin for Chair; Commissioner Vicites motioned second.

Dr. Martin nominated Mr. Boni for Vice-Chair; Ms. Warman motioned second.

Dr. Martin nominated Ms. Warman for Secretary; Ms. Muma-Wallace motioned second.

V. **Other** – Ms. Ferris informed this board of an honor she received as longest standing County Administrator in Pennsylvania. She has been in this position for over 25 years.

VI. **Adjournment** –Ms. Ferris closed by advising this Board of their next scheduled meeting; February 17, 2021. Ms. Warman motioned to adjourn at 6:28 PM. Dr. Martin motioned second. The motion carried unanimously.

Respectfully Submitted by: Stacey Evans, Executive Assistant

Denise Martin

3 - 8 - 2021

Approved by:

Date