



**Fayette County  
Prison**

12 Court Street

**Prison Board of Inspectors**

- Sheriff James Custer (Chair)
- Commissioner Dave Lohr
- Commissioner Vincent A. Vicites
- Commissioner Scott Dunn
- Judge Steve Leskinen
- District Attorney Rich Bower
- Controller Scott Abraham

**Minutes**

Fayette County Prison Board of Inspectors  
August 25, 2021 Regular Meeting

A regularly scheduled meeting of the Prison Board took place on Wednesday, August 25, 2021. It was held in the Court’s Grey Room of the Fayette County Courthouse, as well as virtually via ZOOM.

The meeting was **Called to Order** at 9:17 am by Sheriff James Custer.

At **Roll Call**, the following members were present and constituted a quorum: Sheriff Custer, Commissioner Dave Lohr, Commissioner Scott Dunn, and Commissioner Vince Vicites.

Members absent at roll call were: Controller Scott Abraham, Judge Steven Leskinen and District Attorney Rich Bower (excused).

Also present were: County Solicitor Jack Purcell, Warden John Lenkey, Assistant Chief Adult Probation Officer Jim Kovacs, Juvenile Probation Officer Dwaine Berger (virtual), CYS Director Gina D’Auria (virtual), Drug & Alcohol Director Jana Kyle (virtual), HR Director Cristi Spiker, Mary Over - Chief of Staff for Commissioner Vicites and Tammy Nedrow - Chief of Staff for Commissioner Dunn. Debra Evans-Rhodes - Chief of Staff for Commisison Lohr joined virtually during approval of prison policies.

Sheriff Custer led the **Moment of Silence and Pledge of Allegiance.**

**Public Comment on Agenda Items** : None

**Approval of Minutes of July 28, 2021 Regular Meeting**

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to approve the minutes of the July 28, 2021 meeting.

Sheriff Custer	Aye
Controller Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
<b>Motion Carried</b>	<b>4-0</b>
<b>Unanimously</b>	

**Approval of August 2021 Bills**

Moved by **Commissioner Lohr** and seconded by **Commissioner Dunn** to approve August 2021 bills.

Sheriff Custer	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
<b>Motion Carried</b>	<b>4-0</b>
<b>Unanimously</b>	

**Population Report for August**

Warden Lenkey reported at present there are a total of **147** inmates, with **133** males and **14** females. **One** male inmate is currently housed outside of Fayette County at Torrence, being Court Ordered and **Two** male inmates are currently housed outside of Fayette County at Washington County, being Court Ordered. There is also **One** male juvenile housed at Aspire. Warden Lenkey further reported that Fayette County is housing **three** inmates for Greene County.

**Approval of Prison Policies**

Moved by **Commissioner Dunn** and seconded by **Commissioner Vicites** to approve Prison Policy ADM-027

Sheriff Custer	Aye
Controller Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
<b>Motion Carried</b>	<b>4-0</b>
<b>Unanimously</b>	

Moved by **Commissioner Dunn** and seconded by **Commissioner Vicites** to approve Prison Policy ADM-018 (A).

Sheriff Custer	Aye
Controller Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
<b>Motion Carried</b>	<b>4-0</b>
<b>Unanimously</b>	

Moved by **Commissioner Dunn** and seconded by **Commissioner Vicites** to approve Prison Policy ADM-047

Sheriff Custer	Aye
Controller Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
<b>Motion Carried</b>	<b>4-0</b>
<b>Unanimously</b>	

Moved by **Commissioner Dunn** and seconded by **Commissioner Vicites** to approve Prison Policy ADM-14

Sheriff Custer	Aye
Controller Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
<b>Motion Carried</b>	<b>4-0</b>
<b>Unanimously</b>	

Moved by **Commissioner Dunn** and seconded by **Commissioner Vicites** to approve Prison Policy ADM-45

Sheriff Custer	Aye
Controller Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
<b>Motion Carried</b>	<b>4-0</b>
<b>Unanimously</b>	

#### **Update on Maintenance Repair**

Warden Lenkey provided the report as attached. He reported that the maintenance staff has been doing general work. Commissioner Vicites inquired about planned maintenance for the new prison to which Warden Lenkey is to consider.

#### **Intermediate Punishment Program Report**

Officer Jim Kovacs of Adult Probation reviewed his report as attached. For the month of July, there were a total of 301 active offenders on probation, resulting in 7,405 incarceration days saved. There were 73 electronic monitoring (EM) installations, and 11 disconnects.

Mr. Kovacs also noted that the invoice for Restrictive Intermediate Punishment treatment for the month of July 2021 was \$2,375.15 paid to the Fayette County Drug and Alcohol Commission. Medical Assistance paid a sum of \$5,930.67.

Commissioner Dunn asked about the cost model rate of \$55/day used for the report. Officer Kovacs stated the amount should probably be reviewed and adjusted at the beginning of the year.

Commissioner Lohr inquired about why he sees so many people wearing ankle bracelets out on the streets. Officer Kovacs reported that the individual could have a legitimate reason (i.e., work, shopping for supplies and medicine, religious, etc.); however movement can be, and is, monitored.

**Juvenile Probation**

Officer Berger confirmed that **one** juvenile is currently housed at Aspire as the Warden reported. He further stressed the need to secure a backup location such as Jefferson County in Ohio for when local facilities are full. He will forward contact info to Warden Lenkey and check with the District Attorney. Warden Lenkey reported that the Juvenile Facility in Pittsburgh is shut down.

**Courts**

No report.

**CYS**

Director Gina D’Auria had nothing new to report.

**Drug & Alcohol**

Director Jana Kyle reported that they had intakes on 2 inmates and will start treatment within the week.

**New/Old Business**

Color Samples for the Exterior of the New Prison were reviewed via phone with Diane Glarrow of Kimball.

**Personnel**

Moved by **Commissioner Dunn** and seconded by **Sheriff Custer** to ratify the classification change of Full-Time Corrections Officer Shelby Simmons to Part-Time Corrections Officer, per her request, effective August 22, 2021.

Sheriff Custer	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
<b>Motion Carried</b>	<b>4-0</b>
<b>Unanimously</b>	

Moved by **Commissioner Dunn** and seconded by **Commissioner Vicites** to approve the promotion of Part-Time Corrections Officer Theodore Over to Full-Time Corrections Officer, starting rate of \$18.45 an hour, \$38,376.00 annual effective August 25, 2021.

Sheriff Custer	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
<b>Motion Carried</b>	<b>4-0</b>
<b>Unanimously</b>	

Moved by **Commissioner Dunn** and seconded by **Commissioner Vicites** to ratify the hiring of Part-time Corrections Officer Alexander Fisher, starting rate \$16.40 per hour, effective August 9, 2021.

Sheriff Custer	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
<b>Motion Carried</b>	<b>4-0</b>
<b>Unanimously</b>	

Moved by **Commissioner Dunn** and seconded by **Commissioner Vicites** to ratify the hiring of Part-Time Corrections Officer Deon McKoy, at the starting rate of \$16.40 an hour, effective August 9, 2021.

Sheriff Custer	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
<b>Motion Carried</b>	<b>4-0</b>
<b>Unanimously</b>	

Moved by **Commissioner Dunn** and seconded by **Commissioner Vicites** to ratify the hiring of Part-Time Corrections Officer Corbin Washington, at the starting rate of \$16.40 an hour, effective August 9, 2021.

Sheriff Custer	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
<b>Motion Carried</b>	<b>4-0</b>
<b>Unanimously</b>	

Moved by **Commissioner Dunn** and seconded by **Commissioner Vicites** to ratify the hiring of Part-Time Corrections Officer Junior Mattison, at the starting rate of \$16.40 an hour, effective August 9, 2021.

Sheriff Custer	Aye
Commissioner Lohr	Aye
Commissioner Dunn	Aye
Commissioner Vicites	Aye
<b>Motion Carried</b>	<b>4-0</b>
<b>Unanimously</b>	

### Executive Session

**Sheriff Custer** moved to enter in Executive Session at 9:44 a.m. to discuss personnel matters; seconded by **Commissioner Dunn** (Prison Board Members, Lenkey, Spiker & Purcell)

Sheriff Custer	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
<b>Motion Carried</b>	<b>4-0</b>
<b>Unanimously</b>	

Moved by **Sheriff Custer** and seconded by **Commissioner Dunn** to leave Executive Session at 10:41 a.m. and return to the Regular Meeting. Sheriff Custer reported that personal medical leave of 2 officers was discussed during Executive Session leading to the following actions.

Moved by **Sheriff Custer** and seconded by **Commissioner Vicites** to extend personal leave of Corrections Officer Christopher Bennet to December 31, 2021.

Sheriff Custer	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
<b>Motion Carried</b>	<b>4-0</b>
<b>Unanimously</b>	

Moved by **Sheriff Custer** and seconded by **Commissioner Vicites** to extend personal leave of Corrections Officer John Cole to November 22, 2021.

Sheriff Custer	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye

**Motion Carried 4-0**  
**Unanimously**

**Public Comment :**

None

**Adjournment**

Moved by **Sheriff Custer** and seconded by **Commissioner Vicites** to adjourn meeting.

Sheriff Custer	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
<b>Motion Carried</b>	<b>4-0</b>
<b>Unanimously</b>	

Meeting adjourned **at 10:43** a.m.

Respectfully Submitted by Tammy Nedrow, Chief of Staff to Commissioner Dunn