



**Fayette County  
Prison**  
12 Court Street

**Prison Board of Inspectors**

Sheriff James Custer (Chair)  
Commissioner Dave Lohr  
Commissioner Vincent A. Vicites  
Commissioner Scott Dunn  
Judge Steve Leskinen  
District Attorney Rich Bower  
Controller Scott Abraham

**Minutes**

Fayette County Prison Board of Inspectors  
June 29, 2022 Regular Meeting

A regularly scheduled meeting of the Prison Board took place on Wednesday, June 29, 2022. It was held in the Commissioner’s Conference Room of the Fayette County Courthouse, as well as virtually via ZOOM.

The meeting was **Called to Order** at 9:20 am by Commissioner Scott Dunn.

At **Roll Call**, the following members were present and constituted a quorum: Commissioner Scott Dunn, Commissioner Dave Lohr, Commissioner Vince Vicites, Controller Scott Abraham. Judge Steve Leskinen entered the meeting at 9:28 during the Warden’s update.

Members absent at roll call were: Sheriff James Custer and District Attorney Rich Bower.

Also present were: Solicitor Jack Purcell, Warden John Lenkey, Assistant Chief Adult Probation Officer Jim Kovacs, CYS Director Gina D’Auria (virtual), Drug & Alcohol Melissa Ferris (virtual), HR Assistant Christa Lee, Mary Over - Chief of Staff for Commissioner Vicites, Tammy Nedrow - Chief of Staff for Commissioner Dunn, and PR Initiative Kaylie Moore (virtual).

Commissioner Dunn led the **Moment of Silence and Pledge of Allegiance**.

**Public Comment on Agenda Items** : NONE

**Approval of Minutes of May 25, 2022 Regular Meeting**

Moved by **Commissioner Lohr** and seconded by **Commissioner Vicites** to approve the minutes of the May 25, 2022 meeting.

Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Controller Abraham	Aye
<b>Motion Carried</b>	<b>4-0</b>
<b>Unanimously</b>	

**Approval of June 2022 Bills**

Moved by **Controller Abraham** and seconded by **Commissioner Lohr** to approve June 2022 bills.

Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Controller Abraham	Aye
<b>Motion Carried</b>	<b>4-0</b>
<b>Unanimously</b>	

**Population Report for June**

Warden Lenkey reported at present there are a total of **154** inmates, with **122** males and **32** females. **One** male and **One** female inmates are currently housed outside of Fayette County at Greene County, being Court Ordered. He reported that we did not exceed the 180 population during the month.

Warden Lenkey presented an Amendment to the Summit Food Service contract for a price increase. Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to approve the price increase amendment as presented.

Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Controller Abraham	Aye
Judge Leskinen	Aye
<b>Motion Carried</b>	<b>5-0</b>
<b>Unanimously</b>	

**Update on Maintenance Repair**

Warden reported that general maintenance repairs are being done. The new wall construction is inconvenient however necessary. He further updated that a new maintenance director for the new prison facility will be hired this Fall.

**Intermediate Punishment Program Report**

Officer Jim Kovacs of Adult Probation reviewed his report as attached. For the month of May, there were a total of 392 active offenders on probation, resulting in 9,614 incarceration days saved. There were 90 electronic monitoring (EM) installations, and 23 disconnects. There was also 3 on the TAD unit.

Mr. Kovacs also noted that the invoice for Restrictive Intermediate Punishment treatment for the month of May 2022 was \$2,229.88 paid to the Fayette County Drug and Alcohol Commission. Medical Assistance paid a sum of \$4,684.97.

**Juvenile Probation**

No report in the absence of Officer Berger

**Courts**

Judge Leskinen reported that Courts are working to keep under the population total by utilizing house arrest

Moved by **Commissioner Vicites** and seconded by **Judge Leskinen** to evaluate and establish a day-time work release program with prison service at night (Angels Light) for Low Level Offenders; Drug & Alcohol would have funding to assist.

Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Controller Abraham	Aye
Judge Leskinen	Aye
<b>Motion Carried</b>	<b>5-0</b>
<b>Unanimously</b>	

**CYS**

Director Gina D’Auria.had nothing new to report

**Drug & Alcohol**

Interim Director Melissa Ferris reported that the office was closed for a week due to COVID but is back in full force. They continue to do jail assessments on Tuesday and Thursdays. Lastly, they are still trying to hire two more Case Managers.

**Old Business**

NONE

**New Business**

Discussion of the Chaplain vacancy due to the resignation of Reverend Sanders. Commissioner Dunn requested Warden Lenkey draft a job description and requirements. Commissioner Lohr suggested that a pool of Chaplains (serving on a volunteer basis) be compiled.

**Personnel**

Moved by **Judge Leskinen** and seconded by **Commissioner Lohr** to ratify the resignation of Chaplain Terry Sanders, effective May 25, 2022.

Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Controller Abraham	Aye
Judge Leskinen	Aye
<b>Motion Carried</b>	<b>5-0</b>
<b>Unanimously</b>	

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**Personnel (Continued)**

Moved by **Commissioner Lohr** and seconded by **Commissioner Vicites** to ratify the resignation of Full-Time Corrections Officer William Bosque effective June 10, 2022.

Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Controller Abraham	Aye
Judge Leskinen	Aye
<b>Motion Carried</b>	<b>5-0</b>
<b>Unanimously</b>	

Moved by **Commissioner Lohr** and seconded by **Commissioner Vicites** to ratify the hiring of Part-Time Corrections Officer Lloyd Yoder, starting rate of \$16.40 an hour, effective June 13, 2022.

Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Controller Abraham	Aye
Judge Leskinen	Aye
<b>Motion Carried</b>	<b>5-0</b>
<b>Unanimously</b>	

Moved by **Commissioner Lohr** and seconded by **Commissioner Vicites** to ratify the hiring of Part-Time Corrections Officer Edgar Locklear, starting rate of \$16.40 an hour, effective June 13, 2022.

Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Controller Abraham	Aye
Judge Leskinen	Aye
<b>Motion Carried</b>	<b>5-0</b>
<b>Unanimously</b>	

Moved by **Commissioner Lohr** and seconded by **Commissioner Vicites** to approve the promotion of Part-Time Corrections Officer Michael Gaines to Full-Time Corrections Officer, starting rate of \$18.45 an hour, \$38,376.00 annual, effective June 29, 2022.

Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Controller Abraham	Aye
Judge Leskinen	Aye
<b>Motion Carried</b>	<b>5-0</b>
<b>Unanimously</b>	

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**Personnel (Continued)**

Moved by **Commissioner Lohr** and seconded by **Judge Leskinen** to approve the promotion of Part-Time Corrections Officer Cassandra Maglas to Full-Time Corrections Officer, starting rate of \$18.45 an hour, \$38,376.00 annual, effective June 29, 2022.

Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Controller Abraham	Aye
Judge Leskinen	Aye
<b>Motion Carried</b>	<b>5-0</b>
<b>Unanimously</b>	

Moved by **Commissioner Lohr** and seconded by **Judge Leskinen** to approve the promotion of Sergeant Ronald Swaney to Lieutenant, Non-Union Supervisor/Pay Grade 18/Step B, starting rate of \$29.89 an hour, \$62,171.20 annual, effective June 29, 2022.

Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Controller Abraham	Aye
Judge Leskinen	Aye
<b>Motion Carried</b>	<b>5-0</b>
<b>Unanimously</b>	

**Public Comment:**

NONE

**Adjournment**

Moved by **Commissioner Lohr** and seconded by **Judge Leskinen** to adjourn the meeting.

Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Controller Abraham	Aye
Judge Leskinen	Aye
<b>Motion Carried Unanimously</b>	<b>5-0</b>

Meeting adjourned at **9:55** a.m.