

An agenda meeting of the Fayette County Board of Commissioners was held at 10 a.m. on Tuesday, June 18, 2019, at the Fayette County Courthouse, 61 East Main Street, Uniontown PA.

In attendance-

Commissioner Chairman Vincent A. Vicites
Commissioner Dave Lohr
Commissioner Angela M. Zimmerlink
Chief Clerk Amy Revak
Chief County Solicitor Jack Purcell
Assistant County Solicitor Tim Witt

Commissioner Vicites held a moment of silent prayer and then led the room in the pledge of allegiance. He welcomed everyone to the meeting at 10:05 a.m. He said the other room was unavailable and the meeting was delayed a week, so the courthouse meeting room was being used.

Public Comment on Agenda Items- None

Recognitions

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to place on the agenda approval of the following recognitions.

Kaiden Burncheck and Christian Imbrogno valor award

Andrew Colebank commendation

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

Prior to a motion, Commissioner Zimmerlink asked about Colebank's commendation. Chief Clerk Revak said he saved his preacher's life in church.

Adult Probation Office

Jim Kovacs presented the agenda items. He said the copier contract will save money and the other contract will allow the office to have extra spare monitors without overage charges.

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to place on the agenda approval of the contract between Ford Business

Machines and the County of Fayette on behalf of the Adult Probation Office for copier machines. The terms are \$925.00 per month for 60 months, \$1.00 out. Ford Business Machines is a certified COSTARs vendor, Certificate Number is 153269-2013-04-SB.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to place on the agenda approval of Amendment No. 1 to the Electronic Monitoring Service Agreement, Agreement No. 030818LF1 (“Agreement”) Between BI Incorporated (“BI”) and the Fayette County Probation Department (“Agency”).

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

Assessment Office

Jim Hercik presented the agenda items.

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to place on the agenda approval of a contract amendment with Pictometry International Corp. for the second phase of the contract approved in December 2016 for the upcoming 2020 flight of the county with revised orthogonal & oblique imagery limits enhancing the product for optimal use by the county. Additional cost is \$28,882.00 over a three (3) year period beginning in 2020 – 2022.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

Prior to a motion, Commissioner Zimmerlink asked if the second phase is being revised. Mr. Hercik said it gives a better resolution on the satellite to increase the resolution on structures in the developed areas of the county. He said the company offered to do a better resolution on photos of built up areas. He clarified that the payment is made over three years and the flight will be in the spring of 2020 and they will have the images within a month.

Commissioner Vicites asked if the software has helped. Mr. Hercik said it has but the assessors have only been at their jobs two or three years and they are still in the learning phase. He said the software has helped. Tony Alviar of the Emergency Management Agency said the software has helped EMA. Mr. Hercik said there are five departments licensed under the contract; 911/EMA; Planning, Zoning and Community Development; Assessment; the District Attorneys office and the Sheriff's office. He said Tax Claim will have access in the future.

Mr. Hercik asked to withdraw the next item. He said he would like for meaningful discussion to take place among the offices of the Controller and Treasurer to come up with a more definitive plan. He said he wasn't trying to force anyone to do anything. Commissioner Zimmerlink asked for him to bring it back within a 30 or 60 day period and Mr. Hercik said he plans to hold meetings very soon.

No action was taken to consider placing on the agenda approval of a directive for Tax Collector reconciliation and depositing of funds from such to permit up to a \$ 1.00 variance on collected amounts, thus allowing deposit of such funds until a further conclusive audit can take place. Further revising the procedure between the Tax Collector, County Controller, County Treasurer and Assessment Office Tax Reconciler to create a more streamlined and efficient collection process.

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to place on the agenda approval of the following for admittance into the Wharton Township LERTA (Local Economic Revitalization Tax Assistance) Act effective May 8, 2019.

- Nemaquin Woodlands 42-22-0002 Restaurant Renovations
- Nemaquin Woodlands 42-22-0024 Falling Rock Spa Renovations

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

Commissioner Zimmerlink said she thought that once LERTA was approved, it didn't need approval on a parcel by parcel basis. Mr. Hercik said it is supposed to be approved on a parcel by parcel basis, but he didn't know if that is how it has been done in the past five or six years. He said it is a proper way to do it. Commissioner Vicites said it will be better for record keeping. It is a five year 100 percent exemption.

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to place on the agenda approval of the following for admittance into the Masontown Borough LERTA (Local Economic Revitalization Tax Assistance) Act effective November 21, 2018

- Richard Howell 21-07-0312 Façade Renovation
-

Commissioner Lohr yes
 Commissioner Vicites yes
 Commissioner Zimmerlink yes

Motion passed unanimously

Fayette County Behavioral Health Administration

Lisa Ferris presented the agenda item.

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to place on the agenda approval of the following agreements and modifications.

	<u>Contract Value</u>	<u>Period</u>
<u>Base Contract Agreements 2019-2020</u>		
Achieva	\$1,500	7/1/19-6/30/20
Chestnut Ridge Counseling Services, Inc.	\$1,842,000	7/1/19-6/30/20
Laurel House, Inc.	\$721,469	7/1/19-6/30/20
Mental Health Association in Fayette County	\$769,000	7/1/19-6/30/20
Neurological Therapy Specialists, Inc	\$6,000	7/1/19-6/30/20
Rehabilinks	\$22,000	7/1/19-6/30/20
Western PA School for the Deaf	\$5,500	7/1/19-6/30/20
 <u>Professional Services Agreements 2019-2020</u>		
Calisti, Robert	\$5,000	7/1/19-6/30/20
Fayette Emergency Medical Services	\$5,000	7/1/19-6/30/20
Tremba, Kinney, Greiner and Kerr, LLC	\$185 per hour	7/1/19-6/30/20
 <u>Modification Agreement #1 2018-2019</u>		
Fayette County Community Action	\$14,153	7/1/18-6/30/19
Rehabilinks	\$30,000	7/1/18-6/30/19
Therapy Connections, LLC	\$57,000	7/1/18-6/30/19

Commissioner Lohr yes
 Commissioner Vicites yes
 Commissioner Zimmerlink yes

Motion passed unanimously

Prior to a vote, Commissioner Zimmerlink asked about the Bob Calisti contract. She verified that he is a former employee. Ms. Ferris said the Mr. Calisti has done work around the compensation plan and other work. She said he isn't used that much.

Children and Youth Services

Pam Lessman read the agenda items.

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to place on the agenda approval of a **FY2018-19** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services / Fayette County Juvenile Probation, and **Glen Mills Schools, Inc.**, Post Office Box 5001, Concordville, PA 19331, for residential placement services for delinquent youth on an as needed basis. The rates are as follows:

Initial Clothing - \$250.00

	PER DAY
Residential Program	\$ 146.95
Residential Intensive Restitution	\$ 168.59
CMS – Non-Respite Restitution	\$ 63.92
CMS – Non-Respite Intensive Restitution	\$ 85.56

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to place on the agenda approval of a **FY2018-19** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services/Fayette County Juvenile Probation, and **WDR, LLC, Cove PREP**, P. O. Box G, Torrance, PA 15779, for residential services on an as needed basis. The rates are as follows:

Initial Clothing - \$250.00

	RATE
Secure Care Adolescent Male Sex Offender Program	\$305.65
Cove Prep	
Two week Diagnostic Evaluation Program	\$350.00
Cove Prep	

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to place on the agenda approval of a **FY2018-19** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **Bethany Christian Services of Western Pennsylvania**, 10521 Perry Highway, Suite

200, Wexford, PA 15090 for foster care placements on an as needed basis. The rates are as follows:

Initial Clothing - \$250.00	
PLACEMENT	RATE/DAY
Cert. #400560-AW	\$ 31.90
Cert. #400560-BW	\$ 40.08
Cert. #400560-CW	\$ 53.56

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to place on the agenda approval of a **FY2018-19** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **Bethany Christian Services of Central Pennsylvania**, 1681 Crown Avenue, Suite 201, Lancaster, PA 17601 for foster care placements on an as needed basis. The rates are as follows:

Initial Clothing - \$250.00	
FOSTER CARE	RATE/DAY
Cert. # 363470—331220—330570 (Level 1)	\$30.20
Cert. # 363470—331220—330570 (Level 2)	\$39.91
Cert. # 363470—331220 - 330570 (Level 3)	\$67.18
Cert. # 363470—331220—330570 (Level 4)	\$79.59
Cert. # 363470—331220—330570 (Level 5)	\$126.55

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to place on the agenda approval of a **FY2018-19** Purchase of Service Agreement between the County of Fayette through Fayette County Children and Youth Services / Fayette County Juvenile Probation, and **City Mission – Living Stones, Inc., - Promise House**, 155 N. Gallatin Avenue, Uniontown, PA 15401 for Independent Living Program covering the following programming areas:

- Money Management/Consumer Awareness
- Food Management
- Personal Appearance and Hygiene
- Health

Housekeeping
 Housing/Rentals, etc.
 Transportation
 Educational Planning
 Emergency and Safety Skills
 Spiritual Awareness and connecting to God and others
 Interpersonal Skills

Each program is divided into three levels - basic, intermediate, and proficient. Each youth will be evaluated on admission and placed into the level of service needed. The case manager will be the initiator of the program and will spend approximately 20 hours per month with each youth on independent living programming. The residential staff will implement the program plan initiated by the case manager. Promise House per diem rates, INCLUDING PROGRAMMING AND OPERATING COSTS will be: \$116.17 per day. The Initial Clothing rate is \$250.00. There will be no time period affixed to a youth's stay at Promise House. The age range for youth at Promise House will be from eighteen (18) to twenty-one (21).

Commissioner Lohr yes
 Commissioner Vicites yes
 Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to place on the agenda approval of a **FY2018-19** Purchase of Service Agreement between the County of Fayette through Fayette County Children and Youth Services / Fayette County Juvenile Probation, and **City Mission – Living Stones, Inc.**, 155 N. Gallatin Avenue, Uniontown, PA 15401 for group home placement/shelter services on an as needed basis. The rates are as follows:

Initial Clothing	\$ 250.00
Cert # 416250 - Home Again Shelter	\$ 195.00/day

Commissioner Lohr yes
 Commissioner Vicites yes
 Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to place on the agenda approval of a **FY2019-20**, Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services, and **Avanco International, Inc.**, 12685 Wiltonshire Dr., Clifton VA 20124. Development and implementation of the Version 15 Upgrades for inclusion in CAPS. The cost of Version 15 Upgrades is shared by 56 CAPS counties. The cost has been proportionally

allocated across counties based on the number of users in each county compared to the total number of CAPS users. The total cost of 15 Version Upgrade for all counties is \$499,667.50.

The cost of Version 15 Upgrades to Fayette County is a fixed price of **\$9,067.04**.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to place on the agenda approval to purchase 25 Dell Optiplex desk top computers at a cost of \$750.00 per computer and 25 software packages at \$386 per user for a total cost of \$28,414.00. This cost was sought from CDW-G as part of the state co-stars program. The replacement of the computers is part of the budgeted as part of the agency IT Grant thru the needs based budget.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

Courts

Chief Clerk Revak read the agenda item.

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to place on the agenda approval of submission of a grant application to Pennsylvania Commission on Crime and Delinquency PCCD for the specialty court support program with no county match.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

Prior to a motion, Commissioner Zimmerlink asked if there is a county match.

Election Bureau

Billie Jo Guthrie presented the agenda item.

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to place on the agenda approval for the Election Director and 1 staff member to attend the 2019 Pa County Election Official Conference in Philadelphia, Pa from August 19 through August 22. The cost of lodging for 3 nights will be \$520.76 each. The cost of registration fee will be \$300.00 each. Also parking for 3 nights will be \$105.00. The total budgeted cost is \$1,746.52.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

Emergency Management Agency/911

Tony Alviar presented the agenda items.

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to place on the agenda approval to advertise a Request for Proposals for a vendor to assist in the Region 13 NextGen 911 GIS Project. Funding has been secured through State 9-1-1 Funds. No county match required.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to place on the agenda approval to purchase Environmental Systems Research Institute, Inc. (Esri) software and licensing for the Region 13 NextGen project off State Contract in the amount of \$136,808.00. Funding has been secured through State 9-1-1 Funds. No county match requirement.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

Human Resources

Cristi Spiker presented the agenda items.

FCBHA

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to place on the agenda the ratification of the resignation of Virginia Mirandy, Clerk Typist 2, effective May 24, 2019.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to place on the agenda the promotion of Sherri Mitchell to Mental Retardation Program Director, at \$41.99/hr. (\$81,880.50 annually), effective June 24, 2019.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to place on the agenda approving the hiring of Jill Drews for Clerk Typist 2 at \$12.22/hr. (\$23,829.00 annually), effective July 1, 2019.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to place on the agenda approving the hiring of Nicole Conaway for Clerk Typist 2 at \$12.22/hr. (\$23,829.00 annually), effective July 1, 2019.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

COMMISSIONERS

A motion was made by Commissioner Lohr and seconded by Commissioner Vicites to consider placing on the agenda the hiring of Bethany Dye, Full-Time, Budget & Purchasing Manager, Non-Union, Non-Supervisor, Pay Grade 19, Step SR, \$18.89/hr. (\$36,835.50 annually) effective July 8, 2019.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

Prior to a vote, Commissioner Vicites asked Ms. Spiker to explain the hiring because there were people who questioned it. Ms. Spiker said there were eight applicants, one applicant thought it was in Philadelphia and withdrew and another applicant withdrew. She said six interviews were conducted by herself and Ray Eicher, Public Works Director. She said they used an interview sheet and at the end, they placed scores together and this person had a good background and fit the budgeting and managing pieces. She said Mr. Eicher also felt this was the best candidate. Ms. Spiker said she was the highest score, adding there were two others that were very close, but she was the highest score.

CYS

A motion was made by Commissioner Lohr and seconded by Commissioner Vicites to consider placing on the agenda the ratification of the separation of employment of Shelby Clingan, Caseworker I, effective May 22, 2019.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

FACT

A motion was made by Commissioner Lohr and seconded by Commissioner Vicites to consider placing on the agenda the ratification of the hiring of James Tush, Part-Time Bus Driver (Non-CDL), SEIU, SR, Pay Grade 8, \$12.77/hr. effective June 10, 2019.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Lohr and seconded by Commissioner Vicites to consider placing on the agenda the ratification of the resignation of Robert McFadden, Part-Time Bus Driver, effective May 20, 2019.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Lohr and seconded by Commissioner Vicites to consider placing on the agenda approval of the hiring of Robert Fike, Part-time Bus Driver (Non-CDL), SEIU, SR. Pay Grade 8, \$12.77/hr. effective June 24, 2019.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

ELECTION BUREAU

A motion was made by Commissioner Lohr and seconded by Commissioner Vicites to consider placing on the agenda approval of the transfer of Kimberly Mayher to Department Clerk II/Voting Machine Tech, SEIU, PG5 \$11.59/hr. (\$22,600.50 annually) effective June 24, 2019.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

EMERGENCY MANAGEMENT-911

A motion was made by Commissioner Lohr and seconded by Commissioner Vicites to consider placing on the agenda the retroactive approval of the promotion of Wanetta Seto to Full-Time, 911-Dispatcher, SEIU, PG10, \$14.33/hr. (\$29,806.40 annually) effective May 26, 2019.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Lohr and seconded by Commissioner Vicites to consider placing on the agenda the retroactive approval of the promotion of Bruce Zarnick to Full-Time, 911-Dispatcher, SEIU, PG10, \$14.33/hr. (\$29,806.40 annually) effective May 26, 2019.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

Prior to a vote, Commissioner Zimmerlink said this should be ratifying because they were already hired. Ms. Spiker said they are in training, but they are getting promoted. Commissioner Zimmerlink said the date is already past, and she asked if they got signatures. Ms. Spiker said she asked about the date and was told they will be retroactively given raises back to May 26. Solicitor Purcell said the wording should be retroactive approval. Commissioner Zimmerlink said the wording in a resolution is one thing and it is another to find out what happened.

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to consider placing on the agenda the retroactive approval of the promotion of Kailey McClinton to Full-Time, 911-Dispatcher, SEIU, PG10, \$14.33/hr. (\$29,806.40 annually) effective May 26, 2019.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Lohr and seconded by Commissioner Vicites to consider placing on the agenda the retroactive approval of the promotion of Colton Martin to Full-Time, 911-Dispatcher, SEIU, PG10, \$14.33/hr. (\$29,806.40 annually) effective June 9, 2019.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to consider placing on the agenda the retroactive approval of the promotion of Jennifer Lear to Part-Time, 911-Dispatcher, SEIU, PG10, \$14.33/hr. effective June 9, 2019.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to consider placing on the agenda the retroactive approval of the promotion of Kristina Oslosky-Mullin to Part-Time, 911-Dispatcher, SEIU, PG10, \$14.33/hr. effective June 9, 2019.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to consider placing on the agenda the retroactive approval of the promotion of Melissa Weibl to Part-Time, 911-Dispatcher, SEIU, PG10, \$14.33/hr. effective June 9, 2019.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to consider placing on the agenda the retroactive approval of the promotion of Jillian Zarnick to Part-Time, 911-Dispatcher, SEIU, PG10, \$14.33/hr. effective June 9, 2019.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

HUMAN RESOURCES

A motion was made by Commissioner Vicites and seconded by Commissioner Lohr to consider placing on the agenda awarding RFP 19-02 to hire Felice Associates, Inc. of Greensburg to conduct a Classification and Compensation Survey for approximately 69 non-union positions at the County at a cost of \$24,000 plus out-of-pocket expenses.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink no

Motion passed 2-1

Prior to a motion, Ms. Spiker said she asked Dominick Carnicella of Felice to attend in the event there are any questions. Commissioner Zimmerlink asked if the other bidder was invited to attend the meeting. Ms. Spiker said she did not. Commissioner Zimmerlink said they should and spoke about how the process should be handled. Ms. Spiker said the difference was over \$12,000.00. She said Felice was \$24,000.00 plus out of pocket expenses and the other was \$36,000.00 that included out of pocket expenses. Commissioner Zimmerlink asked what the estimated out of pocket expenses

are. She said Felice was recommended without knowing out of pocket expenses. Mr. Carnicella said he estimated they would be very minimal and would only include travel. Solicitor Purcell asked if they could have a not to exceed number. Mr. Carnicella said the costs would be minimal, and certainly not \$12,000.00.

After the vote, Commissioner Vicites said this all came about because the court had requested it in the last budget. He said they wanted to be consistent and do the analysis for all the departments. Commissioner Zimmerlink said they did agree to do an RFP, her objection is the agenda item as it is stated. She said the name shouldn't have been listed. Ms. Spiker said it was her first RFP and she received a lot of assistance from Chief Clerk Revak. She said she would have invited the other firm if asked. She said she put the packets in each of the commissioners mailboxes. A discussion continued about the need for the study. Ms. Spiker further explained her evaluation process of the RFPs. She said Felice has done this work in the past and she did not contact the other firm. Commissioner Lohr said the reason the study was broached was because the courts were having a hard time getting supervisors because they were not making much more than a union employee.

Commissioner Vicites said Felice has worked for Fayette County for 35 years and have a lot of history. Ms. Spiker said the other firm was from Maryland and she was trying to look more local. Sam Lynch, the county's financial consultant, said he is the consultant in Erie County also and they went through a similar process with the wages. He said Felice was in Erie County and restricted their salaries. Commissioner Vicites said they work with a lot of counties. Ms. Spiker said the other firm did not have county experience. Commissioner Zimmerlink asked if the other firm, PayPointeHR, met the criteria. Ms. Spiker said they did.

TAX ASSESSMENT

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to consider placing on the agenda the ratification of the hiring of Jennifer Crable, Full-Time, Department Clerk I, SEIU, Pay Grade 8, Step SR, \$10.86/hr. (\$21,177.00 annually) effective May 28, 2019.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

TAX CLAIM

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to consider placing on the agenda the ratification of the transfer of Erica Cole from Election Bureau, Department Clerk II to Tax Claim, Accounts Clerk II, SEIU, Pay Grade 6, Step A, \$13.32/hr. (\$25,974.00 annually) effective May 27, 2019.

Commissioner Lohr yes
Commissioner Vicites yes

Commissioner Zimmerlink yes

Motion passed unanimously

Office of Human and Community Services/FACT

Kim Renze presented the agenda items.

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to consider placing on the agenda advertising agreements for FY 2019-20 with:

Comcast Cable for FY 19-20 for \$1,200 per month.
Broadcast Communication (KVE, WANB, KHB) for \$1,680 per month.
Forever Media (Froggy, Pickle) for \$2,290 per month
WMBS for \$800.00 per month

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

Planning, Zoning and Community Development

Chief Clerk Revak read the agenda item.

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to consider placing on the agenda approval of a grant application to the PennDOT ARLE (Automated Red Light Enforcement) program in the amount of \$8,285.00. No match requirement. This is a grant program where municipalities or Counties can apply for traffic signal upgrades. Guiderail and signage are also covered.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

Tax Claim

Sarah Minnick presented the agenda item.

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to consider placing on the agenda approval of the following Repository bids opened on June 4, 2019 subject to all conditions being met. Total bid amount of \$1,653.00.

Accepted

Bidder Name	Parcel Number	Township/City	Amount
Redstone Township	30-26-0062	Redstone	\$50.00
Redstone Township	30-37-0049	Redstone	\$50.00
Redstone Township	30-26-0063	Redstone	\$50.00
Isaac Shameena	02-02-0046	Brownsville Boro	\$540.00
Toni Johnson	02-07-0181	Brownsville Boro	\$258.00
Brandon Todd Henry	06-05-0107	Connellsville Twp	\$340.00
Skyline Real Estate	03-07-0010	Brownsville Twp	\$365.00
		Total:	\$1,653.00

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

Commissioners

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to consider placing on the agenda approval of the May 14, 2019 commissioners agenda minutes.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to consider placing on the agenda approval of the May 16, 2019 commissioners meeting minutes.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to consider placing on the agenda approval to authorize the County Solicitor to pursue the acquisition for no consideration of the Park Place Cemetery in North Union Township.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

Prior to a motion, Commissioner Zimmerlink asked how this came about. Commissioner Vicites said it was discussed at the department head meeting. He spoke about the condition of the cemetery, saying the county has cut the grass and maintained the property because there are about 200 veterans graves there and it was in bad shape. He said he spoke with the owner about the condition of the property. Commissioner Vicites said the owner said he would be willing to give up ownership of the property. The commissioners discussed the practicality of taking over the cemetery, including available plots at the cemetery. James A. Hercik spoke about how much money is owed in taxes on the property. A discussion was held about the perpetual care fund money and getting taxes exonerated. Commissioner Vicites said he wanted the solicitor to look into it. Commissioner Zimmerlink said they have to be cautious, but she wanted to put it on the agenda for further research. She said a running tab needs to be kept regarding maintenance of the property.

A motion was made by Commissioner Lohr and seconded by Commissioner Vicites to consider placing on the agenda three appointments to the 2019 Hotel Tax Grant Review Committee.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink no

Motion passed 2-1

Prior to a motion, Commissioner Zimmerlink asked if it was posted and if interviews were set up. Commissioner Vicites said he got a letter asking for appointments. Commissioner Zimmerlink asked if anyone advertised. Chief Clerk Revak said she did not. Commissioner Vicites said he doesn't feel that is needed. Commissioner Zimmerlink said she wanted to keep it open because they have the same individuals all the time, nothing against the individuals but she wants to keep it active. Commissioner Vicites said they need to have a mix but when someone is doing good things, they need to retain them.

A motion was made by Commissioner Lohr and seconded by Commissioner Vicites to consider placing on the agenda one appointment to the Laurel Highlands Visitor's Bureau.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink no

Motion passed 2-1

A motion was made by Commissioner Lohr and seconded by Commissioner Vicites to consider placing on the agenda one appointment to the Fayette County Redevelopment Authority.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink no

Motion passed 2-1

Prior to a motion, Commissioner Zimmerlink asked which term was up. Commissioner Vicites responded Paul Bortz Jr.

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to consider placing on the agenda acceptance of the resignation of Logan. D. Howard from the Industrial Development Authority.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously

A motion was made by Commissioner Lohr and seconded by Commissioner Zimmerlink to consider placing on the agenda ratification of the following transfers from the 2019 budget.

6/4/19			
Department	Cost Center	Debit	Credit
Election Bureau			
Election Official	01412051313	\$500.00	
Rental of Buildings	01412053830		\$500.00
Bridge Dept. Staff	01412051405	\$750.00	
Part-time	01412051450		\$750.00
Total Debits	\$1,250.00	Total Credits	\$1,250.00

Public Announcements:

The 45-day public comment period for Fayette County's Comprehensive Land Use Plan will run from June 20, 2019 to August 15, 2019. The Plan will be available for public review on the county's website, in the Planning Department and local libraries. Also, Mackin Engineering, the county's consultant – intends to make it available to all appropriate parties as per the Municipal Planning Code (MPC).

Public Comments- None

Commissioner Vicites asked Assistant County Solicitor Tim Witt and financial consultant Sam Lynch to give an update on the tax claim issue. Solicitor Witt said the 2011 free and clear distributions had to be amended a second time. He said it is completed. Commissioner Zimmerlink asked to clarify what completed means. Solicitor Witt then explained the process, which must go to court and then be approved. He said there are 155 parcels in 23 municipalities. Solicitor Witt explained how the distribution process has changed. He said the distribution amount is \$476,535.57 for 2011. He said the county will receive about \$111,000 out of that amount. Commissioner Vicites said something occurred in the Controller's office occurred and there was a miscalculation that caused money to be improperly paid out of the tax sale account. He explained how the process should work, and how it does work. Commissioner Zimmerlink said she has researched it and explained what has occurred over the years. A discussion occurred between Commissioner Vicites and Commissioner Zimmerlink about how much money needs to be put in the tax sale account.

Commissioner Zimmerlink said it needs to be clear between the offices of the Controller, Treasurer and Tax Claim who does what. She said the money in the account for expenses needs to be put back. Mr. Lynch said he has been working on this for the last six weeks. He said he is prepared with requisitions to fix 2017 and 2018. He spoke about how he will handle putting money back in the future, adding a little at a time. A discussion occurred about the need to make sure everyone knows the process, in the event of turnover in the offices. Commissioner Zimmerlink said they should be done chronologically. Solicitor Witt said they are doing 2011, 2012 and 2013 and then 2017. He explained how the process will occur for the free and clear and upset sales distributions. Solicitor Purcell said counties lose money on the process, but it is a statutory requirement that the sales must be done. Solicitor Witt said there is a commission that the county wasn't receiving before. Commissioner Vicites said when he went out of office at the end of 2011 it was caught up and then nothing was done until he came back in the year 2016. Commissioner Zimmerlink said one distribution was done during that time. She said an amount of \$200,000 will come in from one sale, and they need to reduce the cost of it. Solicitor Witt said the 2011 amount was the largest amount of revenue of all the sales.

Commissioner Zimmerlink said the sale account fund only has \$2.7 million and it needs to be replenished and everything should be done as quickly as possible. Solicitor Witt said they will be fine for 2011, 2012, 2013 and 2017 free and clear and the 2011 and 2012 upset sales if they want to distribute. He explained the amounts that were

received and how much needs distributed, and how much has been distributed. He said there will constantly be a replenishment to cover what is being paid out. The commissioners stressed the need to do them chronologically and to have them handled properly in the future. The last distribution was the 2010 sale in 2015. Solicitor Purcell said it couldn't be done quickly because of the vast amount of information, adding that Tim Witt has a unique skill set. Commissioner Zimmerlink said it was discussed in 2016 and it has been a slow process. Solicitor Purcell commended Tim Witt on the hard work he has done. Commissioner Zimmerlink said it isn't just the solicitors, there is an obligation and a requirement from our own departments, adding she has heard from Tim Witt that everything is accurate and runs smoothly. Solicitor Purcell said they need to get to a point where the solicitor isn't going to have to be as involved in this. He said in most counties the solicitor is not involved in this detail with this process. Solicitor Witt said if they have any questions, let him know. He said he has an intern in his office that has been helping with the process. Mr. Lynch said they have a plan moving forward.

Adjournment

A motion was made by Commissioner Zimmerlink and seconded by Commissioner Lohr to adjourn the meeting.

Commissioner Lohr yes
Commissioner Vicites yes
Commissioner Zimmerlink yes

Motion passed unanimously