



**Fayette County
Prison**
12 Court Street

Prison Board of Inspectors

Sheriff James Custer (Chair)
Commissioner Vincent A. Vicites
Commissioner Dave Lohr
Commissioner Angela Zimmerlink
Judge Steve Leskinen
DA Rich Bower
Controller Scott Abraham

Welcome to the meeting of the Fayette County Prison Board of Inspectors. Your participation is appreciated.

Regularly scheduled meetings occur at 9:15 am on the last Wednesday of each month.

Meetings are held in the Commissioners' Conference Room, except for the final meeting of each quarter, when the regularly scheduled meeting is held in the Chapel of the Fayette County Prison, per County Code.

Minutes

Fayette County Prison Board of Inspectors
April 24, 2019 Regular Meeting

A regularly scheduled meeting of the Prison Board took place on Wednesday, April 24, 2019. It was held in the Commissioners' Conference Room at the Fayette County Courthouse.

The meeting was Called to Order at 9:24 am by Sheriff Custer.

At Roll Call the following members were present and constituted a quorum: Sheriff James Custer, Commissioner Dave Lohr, Commissioner Vince Vicites, and Controller Scott Abraham.

Members absent at roll call were: Commissioner Angela Zimmerlink, Judge Steve Leskinen, and DA Rich Bower. (Note: Judge Leskinen joined the meeting at 9:36 am).

Also present were: Attorney Jack Purcell, HR Director Cristi Spiker, Warden Jeff Myers, and Assistant Chief Adult Probation Officer Jim Kovacs, and Chief of Staff Debra Evans-Rhodes.

Sheriff Custer led the Moment of Silence and Pledge of Allegiance.

Public Comment on Agenda Items: None

Approval of Meeting Minutes of March 27, 2019 Meeting

Moved by Commissioner Vince Vicites and seconded by Controller Scott Abraham to approve the meeting minutes of the March 27 meeting.

Sheriff Custer	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Controller Abraham	Aye
Motion Carried	4-0
Unanimously	

Approval of the April 2019 bills

Moved by Commissioner Dave Lohr and seconded by Commissioner Vince Vicites to approve the April bills.

Sheriff Custer	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Controller Abraham	Aye
Motion Carried	4-0
Unanimously	

Population Report for March 2019

Warden Jeff Myers reported at present there are a total of 194 inmates in house, with 167 males and 27 females. There are an additional 4 inmates housed outside of Fayette County, including 2 males and 1 female housed in Greene County, and one male housed in Bedford County. Warden Myers further reported that in the month of April, there were 111 new inmates received, with 115 inmates released.

Update on Maintenance Repair

Warden Jeff Myers provided the report as attached. He noted that maintenance in the prison is ongoing. In the last two weeks, GTL Vendors were doing the upgrades necessary for the tablets that will be made available in the prison. In addition, replacement of prison door cell motors continues and more replacement motors are needed. They will be obtained from Westmoreland County. Progress is being made on cleaning and Warden Myers is pleased with how cleaning is going.

Intermediate Punishment Program Report

Jim Kovacs of Adult Probation reviewed his report as attached. For the month of March, there were 195 total clients on Offender Paid probation, with 60 installations and 62 disconnects. There were 87 clients on Indigent Paid probation, with 25 installations and 24 disconnects. The numbers for Drug Court were down slightly at 4 total clients, with no installations and 1 disconnect. Overall, 7067 incarceration days were saved using electronic monitoring, with a cost savings of \$388,685.

Commissioner Dave Lohr questioned whether there have been any problems in the last month. Kovacs responded that there was one incident involving an offender cutting off the electronic monitoring device. Charges are being filed in this incident.

Courts: None.

New/Old Business: Warden Jeff Myers reported that, due to parameters set previously, there is a need to revisit the subject of who can be housed in the Prison Annex.

Judge Steve Leskinen added that the current policy, as written, places restrictions on who can be housed in the Annex based on bond amounts. Judge Leskinen further noted that bond amounts may be arbitrarily set. Judge Leskinen proposed that there should be a risk assessment, independent of bond amount, and that risk should be reflected in the policy rather than bond amount.

Moved by Judge Steve Leskinen and seconded by Commissioner Dave Lohr to rescind the existing policy regarding qualifying inmates for the Annex and replace it with a policy using the existing risk classification system to determine eligibility subject to the discretion of the Warden.

Sheriff Custer	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Judge Leskinen	Aye
Controller Abraham	Aye
Motion Carried	5-0
Unanimously	

Personnel

Moved by Sheriff Jim Custer and seconded by Commissioner Vince Vicites to go into Executive Session.

Sheriff Custer	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Judge Leskinen	Aye
Controller Abraham	Aye
Motion Carried	5-0
Unanimously	

The Board went into Executive Session at 9:32 am. During Executive Session, the Board discussed a hiring position. The Board returned from Executive Session at 9:55 am.

Moved by Commissioner Vince Vicites and seconded by Commissioner Dave Lohr to hire Jill Frinzi as the Business Manager at the Fayette County Prison in a Full-Time capacity at a salary of \$40,310.40 plus longevity annually, effective April 29, 2019.

Sheriff Custer	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Judge Leskinen	Aye
Controller Abraham	Aye
Motion Carried	5-0
Unanimously	

Public Comment: Corrections Office Aaron Loring inquired about why the agenda for the meeting was not available on the Fayette County website prior to the meeting. Debra Evans-Rhodes apologized and responded that there were issues in uploading the file that were being addressed and that this should not be an issue moving forward.

Moved by Commissioner Lohr and seconded by Commissioner Vince Vicites to adjourn meeting

Sheriff Custer	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Judge Leskinen	Aye
Controller Abraham	Aye
Motion Carried	5-0
Unanimously	

Meeting adjourned at 10:00 AM.

Respectfully submitted,

Debra K. Evans-Rhodes, Ph.D.
Chief of Staff for Commissioner Lohr