



Fayette County Prison
12 Court Street
Uniontown, Pennsylvania 15401

Prison Board of Inspectors

Sheriff James Custer (Chair)
Commissioner Dave Lohr
Commissioner Vincent A. Vicites
Commissioner Scott Dunn
Judge Steve Leskinen
District Attorney Rich Bower
Controller Scott Abraham

Minutes

Fayette County Prison Board of Inspectors
March 31, 2021 Regular Meeting

A regularly scheduled meeting of the Prison Board took place on Wednesday, March 31, 2021. It was held in the Court's Grey Room of the Fayette County Courthouse, as well as virtually via ZOOM.

The meeting was **Called to Order** at 9:30 am (due to technical difficulties) by Sheriff James Custer.

At **Roll Call**, the following members were present and constituted a quorum: Sheriff Custer, Controller Scott Abraham (virtual), Commissioner Dave Lohr, Commissioner Vince Vicites (virtual) and Commissioner Scott Dunn.

Members absent at roll call were: Judge Steven Leskinen and District Attorney Rich Bower (excused).

Also present were: County Solicitor Jack Purcell, Warden John Lenkey, Assistant Chief Adult Probation Officer Jim Kovacs, Juvenile Probation Officer Dwaine Berger (virtual), CYS Director Gina D'Auria (virtual), HR Director Cristi Spiker, Mary Over – Chief of staff for Commissioner Vicites and Tammy Nedrow - Chief of Staff for Commissioner Dunn. Also attending virtually Kevin Locke, Shannon Matty and Reporter Mark Hoffman.

Sheriff Custer led the **Moment of Silence and Pledge of Allegiance.**

Public Comment on Agenda Items: None

Approval of Minutes of February 24, 2021 Regular Meeting

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to approve the meeting minutes of the February 24, 2021 Regular Meeting.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Commissioner Dunn	Aye
Motion Carried Unanimously	5-0

Approval of March 2021 Bills

Moved by **Commissioner Lohr** and seconded by **Commissioner Dunn** to approve March 2021 bills.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Commissioner Dunn	Aye
Motion Carried Unanimously	5-0

Population Report for March

Warden Lenkey reported at present there are a total of **152** inmates, with **139** males and **13** females. **One** male inmate is currently housed outside of Fayette County at Washington County, being Court Ordered and **One** female inmate is currently housed outside of Fayette County at Greene County, being Court Ordered.

Update on Maintenance Repair

Warden Lenkey provided the report as attached. He reported that the maintenance staff has been doing general work however a crew has been (and will soon be) helping with community projects, the recycle center, the new D.A. building, cutting cemetery grass, etc.

Intermediate Punishment Program Report

Officer Jim Kovacs of Adult Probation reviewed his report as attached. For the month of February, there were a total of 262 active offenders on probation, resulting in 6,131 incarceration days saved. There were 70 electronic monitoring (EM) installations, and 27 disconnects.

Mr. Kovacs also noted that the invoice for Restrictive Intermediate Punishment treatment for the month of January 2021 was \$2,957.34 paid to the Fayette County Drug and Alcohol Commission.

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to approve and submit the PCCD Application Grant ID 35749 titled Fayette 2021-22 PRC & Treatment as presented and attached.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Commissioner Dunn	Aye
Motion Carried Unanimously	5-0

Juvenile Probation

Officer Dwaine Berger reported admission to Aspire of one 17 year old treated as an Adult who will be eligible to return to the prison in May when he turns 18.

Courts

No report in the absence of Judge Leskinen.

CYS

Director Gina D’Auria had nothing to report.

New/Old Business

Sheriff Custer reported that the Pennsylvania Sheriff’s Association, in partnership with PCCD and Vital Strategies, announced a new initiative to increase the availability of Narcan for individuals with substance use disorder leaving County Jails.

Personnel

Moved by **Commissioner Lohr** and seconded by **Commissioner Dunn** to ratify the resignation of Part-Time Corrections Officer John Kibbe, effective February 25, 2021.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Commissioner Dunn	Aye
Motion Carried Unanimously	5-0

Moved by **Commissioner Lohr** and seconded by **Commissioner Dunn** to ratify the resignation of Part-Time Corrections Officer Coron Mains, effective March 11, 2021.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Commissioner Dunn	Aye
Motion Carried Unanimously	5-0

Personnel (Continued)

Moved by **Commissioner Lohr** and seconded by **Commissioner Dunn** to amend item c. under personnel of the Agenda to correct the employment status of Corrections Officer Susan Sines to read Full-Time vs. Part Time.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Commissioner Dunn	Aye
Motion Carried Unanimously	5-0

Moved by **Commissioner Lohr** and seconded by **Commissioner Dunn** to ratify the resignation of Full-Time Corrections Officer Susan Sines, effective March 18, 20201.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Commissioner Dunn	Aye
Motion Carried Unanimously	5-0

Moved by **Commissioner Lohr** and seconded by **Commissioner Dunn** to ratify the hiring of Part-time Corrections Officer Theresa Martelli, starting rate of \$16.40 per hour, effective March 22, 2021.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Commissioner Dunn	Aye
Motion Carried Unanimously	5-0

Moved by **Commissioner Lohr** and seconded by **Commissioner Dunn** to approve the promotion of Part-Time Corrections Officer Caleb Dempsey to Full-Time Corrections Officer, starting rate of \$18.45 an hour, \$38,376.00 annual effective March 31, 2021.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Commissioner Dunn	Nay
Motion Carried Unanimously	5-0

Executive Session

Sheriff Custer moved to enter into Executive Session at 9:50 a.m. to discuss personnel matters; seconded by **Commissioner Dunn**. (Prison Board Members, Lenkey, Spiker & Purcell)

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Commissioner Dunn	Aye
Motion Carried Unanimously	5-0

Moved by **Sheriff Custer** and seconded by **Commissioner Dunn** to leave Executive Session at 10:49 a.m. and return to the Regular Meeting. Sheriff Custer reported that two personnel matters were discussed during Executive Session. One matter the Board is taking no action on and the other matter leading to the action below by the Board.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Commissioner Dunn	Aye
Motion Carried Unanimously	5-0

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to suspend Corrections Officer Chase Rutherford for 1 day, without pay, with additional guidelines and training as determined by Warden Lenkey.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Commissioner Dunn	Aye
Motion Carried Unanimously	5-0

Public Comment:

Officer Kevin Locke inquired with Warden Lenkey about the Work Detail Program being implemented. Is it going to be offered to additional Officers other than the two existing maintenance officers... to which Warden Lenkey responded yes – that they (Lenkey & Locke) can work together on a mutual agreement.

Adjournment

Moved by **Commissioner Lohr** and seconded by **Commissioner Dunn** to adjourn meeting.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Commissioner Dunn	Aye
Motion Carried Unanimously	5-0

Meeting adjourned **at 10:59** a.m.

Respectfully Submitted by Tammy Nedrow, Chief of Staff to Commissioner Dunn