



FAYETTE COUNTY
BEHAVIORAL HEALTH ADMINISTRATION

215 JACOB MURPHY LANE, UNIONTOWN, PA 15401

LISA A. FERRIS, CHIEF EXECUTIVE OFFICER

PHONE: (724) 430-1370

WWW.FCBHA.ORG

FAX: (724) 430-1386

**Advisory Board Meeting
February 21, 2018
Minutes**

I. Call to Order

A regular meeting of the Fayette County Behavioral Health Administration (FCBHA) Advisory Board took place February 21, 2018 at the FCBHA office located at 215 Jacob Murphy Lane, Uniontown. MS. Betty Ann Rock called the meeting to order at 5:31 PM with the Pledge of Allegiance.

II. Roll Call

A. Ms. Rock asked for a moment of silence. Ms. Carol Warman, Secretary took the roll call.

A quorum was present. Members present included:

Ms. Betty Ann Rock, Vice-Chair

Ms. Carol Warman, Secretary

Mr. Harry Joseph

Dr. Denise Martin

Mr. Andrew Boni

Ms. Shannon Muma-Wallace

Dr. Paul Hartley

Ms. Hillary Redman

B. Board Members absent included:

Mr. Joe Segilia, Chairman

Dr. Joseph Labuda

Ms. Michelle Cunningham

Ms. Monica Valeri

C. Staff Members present included:

Ms. Lisa Ferris, Chief Executive Officer

Mr. Harry Franks, Chief Financial Officer

Ms. Nicole Fijalkovic, Human Resources Manager

Ms. Stacey Evans, Executive Assistant

Ms. Lynn Orawiec, Administrative Entity Director

Mr. David Rider, Mental Health Program Director

III. Audience Recognition – None



IV. Business

A. Ms. Rock asked for a motion to accept the minutes. Lisa Ferris advised that we corrected the spelling of Monica Valeri from the highlights that were mailed out. Carol Warman motioned to accept minutes with the correction, Paul Hartley motioned second, the motion carried unanimously.

B. Program Update

1. Financial Report-

Mr. Franks commented on the Income/Expense Summary (page 3 of the Financial Report) from March 2017 that the changes noted under the DPW & county section indicating -707,755.21 were due to two factors: 1) the Commonwealth being slow to allocate 3rd quarter funds and 2) an increase in carryover. He also noted the Personnel Expenses uptake from previous years is due to staff being out on medical leave needing temporary replacement. Ms. Carol Warman motioned to approve; Dr. Denise Martin seconded. Motion approved.

2. Administrators Report-

Ms. Ferris reported the following:

- a) Advocacy Network has several events coming up for March 2018.
- b) Methadone-The network has been closed since 2005. New Seasons is still pushing to get in. They have contacted OMHSAS for assistance. FCBHA subsequently had to submit a geographic access report to the State advising we have choice and are not at capacity, therefore the network will not be reopened. The Non-Hospital based rehab network is closed. There are three providers that will be able to get in the network if they are licensed and credentialed by VBH/Beacon Options within 1 year of the network closing date. One facility, Dr. Tracy's, is located in the previous site of Dr. Sontheimer's office. Ms. Rock stated she heard that that facility will offer alternative treatments. Ms. Ferris advised there has not been correspondence received indicating they provide services outside their current service description. A second provider waiting to open large 40-bed facility in Perryopolis. Ms. Ferris advised that we would not need a facility that large and that the building is not in good condition. Mr. Boni added that the Perryopolis facility may have issues with the Zoning Board as that area is zoned R2 and the facility is a W2. Ms. Rock commented that she is unclear how a 40-bed facility is not needed when in her experience, people being discharged from the hospital for overdoses (OD) have no rehabilitation facility with openings to go to. Ms. Ferris and Mr. Rider explained that FCBHA does not factor in individuals with private insurance as we handle Medical Assistance (MA) clients. Drug & Alcohol (D&A) funds underinsured non-MA individuals or they have private insurance. Ms. Rock mentioned the opening of a detox facility in McKeesport Hospital because Mercy was the only hospital that had one. Lastly, discussion was had concerning a program in which D&A in collaboration with EMS conduct outreach to repeat OD needing Narcan administration. No program specifics offered at this time.

- c) Community Recognition Awards(CRA) There were two CRA winners for 2017. Kim Scheussler was nominated for her above and beyond approach to helping patients through her position as a Social Worker. Mr. Mike Quinn, CEO of Chestnut Ridge Counseling Services, Inc.(CRCSI) was recognized for his years of dedication to the Miracle League of Pa's Laurel Highlands Baseball and contributions in assisting victims of the 2016 Connellsville flood.
- d) Human Resources
 - 1) Personnel-FCBHA recently filled three Case Worker vacancies.
 - 2) Compensation Plan-Compensation plans for General Pay Increases(GPA) and longevity increases are completed annually but can be multi-year plans. FCBHA compensation plans must be approved by the County Commissioners. We requested a 2% GPI increase for our non-union staff to match the increase already approved for non-union Courthouse employees. The longevity increase remains at 3%. Negotiation for union employees are still being conducted. Our request was approved and will be reflected on the March 9, 2018 paycheck. If the Union receives more than 2%, we plan to resubmit for the same retro January 1, 2018.
- e) Tornado Damage and Relief- Lisa reports 70 houses have been condemned(52 in the City of Uniontown, the remaining in North Union Township. This information comes from K2 Engineering). There was a Volunteer Organizations Active in Disaster(VOAD) meeting held on Wednesday at the Uniontown Firemen's Social Hall in Uniontown to exchange information, needs, resources and ideas. There will be a Multi-Agency Resource Center(MARC) set up at FCCAA on Monday, February 26, 2018 from 12:00 p.m. to 8:00 p.m. and Tuesday, February 27, 2018 from 10:00 a.m.-6:00p.m. Representative(s) from multiple agencies and government offices will be there as well as CRCSI Crisis team. The purpose is to get a picture of the scope of need and connect individuals in need with community resources. Many people did not have residential insurance. Some will need to replace important documents lost.

C. Committee Reports

- 1. Executive Committee – No Report
- 2. Bylaws Committee – No Report
- 3. Finance & Data Committee –No Report
- 4. Human Resource Committee – No Report
- 5. Mental Health Committee – No Report
- 6. Developmental Disabilities Committee – Dr. Denise Martin mentioned the March Developmental Disabilities Awareness Month Calendar of events, particularly Board Meets Board at the Park Inn on March 27, 2018 is by invitation only. All members of the FCBHA Advisory Board will be invited. Ms. Lynn Oraweic added that members of the Self-Advocacy group will be putting on a show at Board Meets Board. Dr. Martin also mentioned the Open Houses listed on the calendar for Laurel House, Fayette Resources and Arc. All members received a copy of the calendar in their packets.

D. 2018 Advisory Board Appointments/Nomination of Officers

- 1) Nomination of Officers-Ms. Ferris advised that elected officers can serve 2 terms therefore the motion to keep current officers made at the November 15, 2017 Board meeting will stand. Dr. Martin moved to close by acclamation, Ms. Warman motioned second. Motion was approved.
- 2) Committee/HC Advisory Board Representatives-
 - a. Current Members-In the absence of Mr. Segilia it was decided to keep the current members in place. All members in favor.
 - b. Committee Vacancies/HC Advisory Board Representatives.
 1. Executive-Ms. Warman motioned for Andrew Boni to fill vacancy. Dr. Martin motioned second.
 2. Finance and Data-Ms. Muma-Wallace volunteered for Finance Committee.
 3. Human Resources- Dr. Hartley volunteered for Human Resources Committee
 4. Developmental Disabilities-Ms. Redman volunteered for Developmental Disabilities Committee.
 5. HC Board Representatives-Mr. Segilia will remain on HealthChoices as he is the Chairman. Ms. Warman motioned to keep Ms. Martin, Mr. Boni motioned second.

E. Other: Members were advised that after missing two consecutive Board meetings, members will be sent a letter asking if they wish to remain or be removed from the board. Ms. Cunningham and Ms. Valeri will be sent such letters.

V. **Adjournment** – A motion was made by Mr. Joseph to adjourn at 6:30 p.m., Dr. Martin seconded the motion. The motion carried unanimously.

Respectfully Submitted by: Stacey Evans, Executive Assistant