



**Fayette County
Prison**
12 Court Street

Prison Board of Inspectors
Sheriff James Custer (Chair)
Commissioner Dave Lohr
Commissioner Vincent A. Vicites
Commissioner Scott Dunn
Judge Steve Leskinen
District Attorney Rich Bower
Controller Scott Abraham

Minutes

Fayette County Prison Board of Inspectors
January 26, 2022 Regular Meeting

A regularly scheduled meeting of the Prison Board took place on Wednesday, January 26, 2022. It was held in the Commissioner’s Conference Room of the Fayette County Courthouse, as well as virtually via ZOOM.

The meeting was **Called to Order** at 9:17 am by Sheriff James Custer.

At **Roll Call**, the following members were present and constituted a quorum: Sheriff Custer, Controller Scott Abraham (joined virtually during Warden Report on Maintenance), Commissioner Scott Dunn, Commissioner Dave Lohr and Commissioner Vince Vicites (virtual).

Members absent at roll call were: Judge Steve Leskinen and District Attorney Rich Bower (excused).

Also present were: County Solicitor Jack Purcell, Warden John Lenkey, Assistant Chief Adult Probation Officer Jim Kovacs, Jana Kyle (virtual), Gina D’Auria (virtual), HR Director Cristi Spiker, Kaylie Moore (Public Relations), Mary Over - Chief of Staff for Commissioner Vicites and Tammy Nedrow - Chief of Staff for Commissioner Dunn. Public attending virtually were Jonathan Guth (Daily Courier joined during Personnel) and Shannon Matty.

Sheriff Custer led the **Moment of Silence and Pledge of Allegiance**.

Public Comment on Agenda Items : NONE

Approval of Minutes of December 22, 2021 Regular Meeting

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to approve the minutes of the December 22, 2021 meeting.

Sheriff Custer	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Motion Carried	4-0
Unanimously	

Approval of January 2022 Bills

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to approve January 2022 bills.

Sheriff Custer	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Motion Carried	4-0
Unanimously	

Population Report for January

Warden Lenkey reported at present there are a total of **176** inmates, with **143** males and **33** females. **Three** male inmates are currently housed outside of Fayette County at Greene County, two being Court Ordered and one being staff separation.

Update on Maintenance Repair

Warden reported that general maintenance repairs are being done - no major projects.

Intermediate Punishment Program Report

Officer Jim Kovacs of Adult Probation reviewed his report as attached. For the month of December, there were a total of 303 active offenders on probation, resulting in 6,959 incarceration days saved. There were 77 electronic monitoring (EM) installations, and 16 disconnects. There were also 1 on the TAD unit.

Mr. Kovacs also noted that the invoice for Restrictive Intermediate Punishment treatment for the month of December 2021 was \$3,261.13 paid to the Fayette County Drug and Alcohol Commission. Medical Assistance paid a sum of \$4,046.12

He further reported that there were two recent escapes for which Bench Warrants were issued and to recover equipment.

Juvenile Probation

No report in the absence of Officer Berger however Warden Lenkey reported no Juveniles are currently housed.

Courts

No report in the absence of Judge Leskinen.

CYS

Director Gina D’Auria had nothing new to report.

Drug & Alcohol

Director Jana Kyle had nothing new to report but reiterated her gratitude for the cooperation of Prison staff.

Old Business

NONE

Personnel

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to approve the promotion of Part-time Corrections Officer Ryan Sigley to Full-time Corrections Officer, starting rate of \$18.45 an hour, \$38,376.00 annual effective January 26, 2022.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Motion Carried	5-0
Unanimously	

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to approve the promotion of Part-time Corrections Officer Theresa Martelli to Full-time Corrections Officer, starting rate of \$18.45 an hour, \$38,376.00 annual effective January 26, 2022.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Motion Carried	5-0
Unanimously	

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to approve the promotion of Part-time Corrections Officer Kelly Booher to Full-time Corrections Officer, starting rate of \$18.45 an hour, \$38,376.00 annual effective January 26, 2022.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Motion Carried	5-0
Unanimously	

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to ratify the resignation of Full-time Corrections Officer Tammie Popiesh, effective January 3, 2022.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Motion Carried	5-0
Unanimously	

Personnel (Continued)

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to approve a memorandum of Understanding (MOU) with the UMWA regarding Chris Bennett taking a leave of absence to take a position with UMWA International Union. The MOU is attached.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Motion Carried	5-0
Unanimously	

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to ratify the hiring of Part-time Corrections Officer Daniel Adams, starting rate \$16.40 per hour, effective January 24, 2022.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Motion Carried	5-0
Unanimously	

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to ratify the hiring of Part-time Corrections Officer Kristopher Upole, starting rate \$16.40 per hour, effective January 24, 2022.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye

Motion Carried 5-0
Unanimously

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to ratify the hiring of Part-time Corrections Officer Michael Gaines, starting rate \$16.40 per hour, effective January 24, 2022.

Sheriff Custer Aye
Controller Abraham Aye
Commissioner Dunn Aye
Commissioner Lohr Aye
Commissioner Vicites **Aye**
Motion Carried 5-0
Unanimously

Personnel (Continued)

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to ratify the hiring of Part-time Corrections Officer Heather Mancini, starting rate \$16.40 per hour, effective January 24, 2022.

Sheriff Custer Aye
Controller Abraham Aye
Commissioner Dunn Aye
Commissioner Lohr Aye
Commissioner Vicites **Aye**
Motion Carried 5-0
Unanimously

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to ratify the hiring of Part-time Corrections Officer Cassandra Maglas, starting rate \$16.40 per hour, effective January 24, 2022.

Sheriff Custer Aye
Controller Abraham Aye
Commissioner Dunn Aye
Commissioner Lohr Aye
Commissioner Vicites **Aye**
Motion Carried 5-0
Unanimously

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to ratify the hiring of Part-time Corrections Officer Eugene Sedlock, starting rate \$16.40 per hour, effective January 24, 2022.

Sheriff Custer Aye

Controller Abraham	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Motion Carried	5-0
Unanimously	

Executive Session

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to enter in executive session at 9:35 a.m. to discuss personnel.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Motion Carried	5-0
Unanimously	

Executive Session (Continued)

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to leave executive session at 10:02 a.m. and return to regular meeting.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Dunn	Aye
Commissioner Lohr	Aye
Commissioner Vicites	Aye
Motion Carried	5-0
Unanimously	

Upon return to regular session, Sheriff Custer reported that two Correction Officers were discussed with no action being taken.

Public Comment :

NONE

Adjournment

Moved by **Commissioner Dunn** and seconded by **Commissioner Lohr** to adjourn the meeting.

Sheriff Custer	Aye
Controller Abraham	Aye
Commissioner Dunn	Aye

Commissioner Lohr	Aye
Commissioner Vicites	Aye
Motion Carried	5-0
Unanimously	

Meeting adjourned **at 10:03** a.m.

Respectfully Submitted by Tammy Nedrow, Chief of Staff to Commissioner Dunn