

**Fayette County Commissioners Agenda Meeting
Tuesday, January 18, 2022 – 10 a.m.**

1. **Prayer**
2. **Pledge of Allegiance**
3. **Public Comment on Agenda Items:**
4. **Fayette County Redevelopment Authority:**

Consider placing on the agenda adoption of the attached resolution which approves a 2021-2022 Competitive Community Development Block Grant (CDBG) application for a water system improvement project in Fairchance Borough. This approval will authorize the Commissioners to sign and submit the application for assistance and will also approve execution of the attached Cooperation Agreement which highlights the Redevelopment Authority's responsibilities for administration of the CDBG funding.

5. **Adult Probation Office:**

Consider placing on the agenda the submission of the Pennsylvania Commission on Crime and Delinquency, (PCCD), Project Modification Request (PMR) for Grant ID: 35749; Titled: Fayette 2021-22 PRC & Treatment; for a request to increase the personnel line item to an overall total of \$193,810.00, for a net change of \$77,792.00.

6. **Assessment Office:**

Consider placing on the agenda approval of the following four Veterans' Exemptions from real estate taxation. The named parties have been qualified as 100% disabled veterans by the Pennsylvania Department of Military and Veterans' Affairs. The first item is a new application while the last three involve approval or continuation of the exemption for the widows of recently deceased veterans who were themselves previously approved for exemption.

Chester F. & Janice G. Kaczmarek 124 Chaffee Street Extension Uniontown, PA 15401
Parcel No. 25-48-0023 Acreage: 0.29 AC Improvements: Mobile Home RG
Deed: DB1319-830 Municipality: North Union Township Effective Date: December 2, 2021

Gary D. & Joyce E. White 517 Collier Road Uniontown, PA 15401
Parcel No. 14-15-0094-01 Acreage: 0.54 AC Improvements: Mobile Home BSMT RG
Deed: DB1293-551 Municipality: Georges Township Effective Date: November 15, 2021

Edward & Sherlyn Warner 798 Mill Run Road Mill Run, PA 15464
Parcel No. 35-19-0058 Acreage: 1.01 AC Improvements: R1 2RG
Deed: DB1161-369 Municipality: Springfield Township Effective Date: November 24, 2021

Charles E. & Debra A. Rummel 115 Church Lane Lemont Furnace, PA 15456

Parcel No. 25-16-0349 Acreage: 0.5 AC Improvements: R1
Deed: DB1245-127 Municipality: North Union Township Effective Date: December 8, 2021

Consider placing on the agenda approval of the following application for admittance into the Wharton Township LERTA (Local Economic Revitalization Tax Assistance) program:

Applicant: Nemaocolin Woodlands, Inc.
Parcel No. 42-22-0024
Purpose: Relocation and upgrading of a greenhouse for commercial use.

The application has been previously approved by the Wharton Township Board of Supervisors and the Board of Directors of the Uniontown Area School District.”

Consider placing on the agenda approval of a request from the South Union Township supervisors to exonerate all current and prior year(s) unpaid County and Municipal taxes on Parcel No. 34-17-0066, located at 128 Cinder Road. The dwelling on this parcel is greatly deteriorated and the property has been taken into the Township’s blight remediation program. Exoneration of unpaid County and Municipal taxes is requested in conjunction with a similar request to the Board of Directors of the Laurel Highlands School District for exoneration of unpaid School tax levies on the parcel.

7. Fayette County Behavioral Health Administration:

Consider placing on the agenda approval of the following contract.

	<u>Contract Value</u>	<u>Period</u>
<u>HealthChoices Amended and Restated Agreement 2022</u> Beacon Health Options of Pennsylvania, Inc.	N/A	2022

8. Bridge Department:

Consider placing on the agenda approval to purchase a 2022 Ford F-250 Super Duty Crew Cab 4x4 from Thurby’s Riverside Ford of Markleysburg, PA under PA COSTARS for the cost of \$51,220.00 as well as to purchase a Snow Dog 8.5’ plow that will be installed by Thurby’s Riverside Ford for \$5,750.00. The complete total for the truck and snowplow will be \$56,970.00. This is budgeted under Fund 42 or Act 44.

9. Buildings and Grounds:

Consider placing on agenda approval to award a contract to Center Independent Oil for Bid 21-12 to provide gas and diesel for county vehicles in 2022.

10. Children and Youth Services:

Consider placing on the agenda approval of a FY2021-22 Purchase of Service Agreement Addendum between the County of Fayette, through Fayette County Children & Youth Services

and Fayette County Juvenile Probation, and Adelphoi Village, Inc., 354 Main Street, Latrobe, PA 15650 for In Home Prevention, Treatment, & Aftercare (IHPTA). The rate is \$73.44 per day.

Consider placing on the agenda approval of purchase of 5 Microsoft Surface Laptops at a cost of \$1073.43, 4 year extended service agreement for each at \$153.05 each 11 docking stations at a cost of \$167.87 each, 8 Monitors at \$178.19 each, 7 desktop scanners at \$227.69 each, 1 projector at a cost of \$1,137.51 for a total cost of \$12,135.83. This purchase is through Costars CDW.

11. County Parks:

Consider placing on the agenda approval to purchase a 2022 Ford F350 7.3L SuperCab truck from Thurby's Riverside Ford of Markleysburg, PA under PA COSTARS at the cost of \$39,473.47.

12. Economic Development:

Consider placing on the agenda approval for Economic Development Coordinator Mark Rafail to attend PAHRA Capitol Conference at the Harrisburg Hilton, Harrisburg PA from February 27 – March 2, 2022 at a cost of \$300.00 plus milage. PAHRA will pay for the room as Rafail is a presenter for Tuesday Morning Plenary: Coffee Talk: Leaders in the Housing & Community Development industry discuss state policies, programs, available resources. The panel includes Secretary Dennis Davin, PA Department of Community & Economic Development, Secretary Meg Snead, PA Department of Human Services, Robin Wiessmann, Executive Director / CEO, Pennsylvania Housing Finance Agency, and Phyllis Chamberlain, Executive Director, Housing Alliance of Pennsylvania, Rafail is the Co-Chair of the Conference.

13. Emergency Management Agency:

Consider placing on the agenda approval/renewal of the 2022 agreement with ONSOLVE (Code Red) the mass notification system that we use in the County, Total Cost \$11,182.50 which is an EMA 2022 budgeted item.

Consider placing on the agenda approval of a Contract Amendment with Lumen to migrate from a Legacy (Analog) 911 Network to an IP Based NG 911 Network statewide. Total Cost \$18,429.40 which is being funded under 15% State 9-1-1 funding.

Consider placing on the agenda approval for the County EMA to apply thru PEMA for a Hazard Mitigation Planning Grant in the amount of \$94,500.

Consider placing on the agenda approval of the DESIGNATION OF AGENT RESOLUTION for the Hazard Mitigation Planning Grant to authorize Roy Shipley, EMA Director to execute necessary documentation related to the Grant.

14. Human Resources:

CYS

Consider placing on the agenda ratification of the voluntary demotion of Tiffany Marghella to Case Aide, SEIU CYS, \$14.16/hr. (\$27,612.00 annually) effective December 20, 2021.

Consider placing on the agenda the hiring of Lynsey Woodson, Caseworker I, SEIU CYS, \$19.04/hr. (\$37,128.00 annually) effective February 7, 2022.

Consider placing on the agenda the hiring of Madison Zimcosky, Caseworker I, SEIU CYS, \$19.04/hr. (\$37,128.00 annually) effective February 7, 2022.

Consider placing on the agenda the hiring of Danielle Thomas, Caseworker II, SEIU CYS, \$21.77/hr. (\$42,451.50 annually) effective February 7, 2022.

Consider placing on the agenda the approval of the retirement of Heather Hayden, Fiscal Tech, effective January 7, 2022.

EMA

Consider placing on the agenda ratification of the promotion of Alexa Campbell to Dispatcher II (TCOII), SEIU, PG 12, Step SR1, \$16.83/hr. (\$35,006.40 annually) effective January 16, 2022.

Consider placing on the agenda the ratification of the promotion of Danielle Mascioli to Dispatcher II (TCOII), SEIU, PG 12, Step C, \$18.97/hr. (\$39,457.60 annually) effective January 16, 2022.

FACT

Consider placing on the agenda ratification of the hiring of John Heikkila, Full Time Bus Driver (Non-CDL), SEIU, PG 12, SR \$15.53/hr. (\$30,283.50 annually) effective January 3, 2022.

Consider placing on the agenda the ratification of the hiring of Richard Mrosko, Part Time Bus Driver (Non-CDL), SEIU, PG 12, SR \$15.53/hr. effective January 10, 2022.

Consider placing on the agenda approval of the resignation of Teresa Braxton, Part Time Bus Driver, effective December 14, 2021.

Consider placing on the agenda approval of the resignation of Salena Hickenbottom, Part Time Bus Driver, effective December 14, 2021.

Consider placing on the agenda approval of the resignation of Helen Humphrey, Part Time Bus Driver, effective December 17, 2021.

Consider placing on the agenda ratification of the promotion of Mark Davis to Full Time Bus Driver (Non-CDL), SEIU, PG 12, SR \$15.53/hr. (\$30,283.50 annually) effective January 3, 2022.

Consider placing on the agenda ratification of the hiring of Linda Malaspino, Full Time Bus Driver (CDL), SEIU, PG 14, SR \$16.64/hr. (\$32,448.00 annually) effective January 18, 2022.

Consider placing on the agenda approval of the retirement of Daniel Schreckengost, Full Time Bus Driver, effective December 23, 2021.

Consider placing on the agenda approval of the resignation of Michael Szerensci, Full Time Bus Driver, effective January 3, 2022.

15. Planning, Zoning and Community Development:

Consider placing on the agenda RZ 21-10 Mark & Gregory Stone, North Union Township, requesting a change of zone from B-1 General Business to M-2 Heavy Industrial (parcel 25-46-0027-08).

Consider placing on the agenda approval of a Legal Agreement for construction of the Sheepskin Trail between the U.S. Route 119 Bridge and Nilan (1.4 miles of trail) involving Fayette County and the Commonwealth of Pennsylvania.

Consider placing on the agenda approval of policy and procedure for consultant selection concerning the engineer of record in ECMS.

16. Tax Claim Bureau:

Consider placing on the agenda approval of the following repository bids opened on January 4th 2022, subject to all conditions being met. Total bid amount is \$ 7,635.08.

Bidder Name	PARCEL	TWP/CITY/BORO	PRICE
JOSHUA TREE ASSOCIATES	30-14-0015	REDSTONE	\$647.16
JOSHUA TREE ASSOCIATES	19-04-0093	LUZERNE TWP	\$317.04
JOSHUA TREE ASSOCIATES	19-26-0074	LUZERNE TWP	\$487.84
JOSHUA TREE ASSOCIATES	19-04-0094	LUZERNE TWP	\$312.56
JOSHUA TREE ASSOCIATES	19-26-0053	LUZERNE TWP	\$609.04
JOSHUA TREE ASSOCIATES	41-13-0044	WASHINGTON TWP	\$330.85
JOSHUA TREE ASSOCIATES	19-26-0047	LUZERNE TWP	\$377.03
JOSHUA TREE ASSOCIATES	30-26-0090	LUZERNE TWP	\$619.88
JOSHUA TREE ASSOCIATES	05-06-0231	CONNELLSVILLE CITY	\$400.00
JOSHUA TREE ASSOCIATES	30-15-0054	REDSTONE	\$402.68
YAMEL QUINTANA	15-01-0026	GERMAN	\$957.00
YAMEL QUINTANA	02-11-0005	BROWNSVILLE	\$808.00
YAMEL QUINTANA	02-07-0102	BROWNSVILLE	\$876.00
JAROD MUNK	19-05-0008	LUZERNE TWP	\$490.00
		TOTAL:	\$7,635.08
REJECTED BID			
JIMMY MEROSIER	19-26-0047	LUZERNE TWP	\$400
			NO PERSONAL CHECKS

17. Commissioners:

Consider placing on the agenda approval of the December 14, 2021 commissioners agenda minutes.

Consider placing on the agenda approval of the December 16, 2021 commissioners meeting minutes.

Consider placing on the agenda approval of the December 22, 2021 commissioners special meeting minutes.

Consider placing on the agenda approval of the January 6, 2022 commissioners special meeting minutes.

Consider placing on the agenda an RFP for Preparation and Presentation of the Fayette County Rural Broadband Coverage and Feasibility Study.

Consider placing on the agenda the appointment of Thomas McGrew to the vacant position on the Planning Commission, with a term to expire December 31, 2022.

Consider placing on the agenda ratification of the following transfer in the 2021 budget.

December 12, 2021			
Department	Cost Center	Debit	Credit
Juvenile Probation Office			
Salary solicitor	01423751350	\$800.00	
Telephone	01423753200		\$800.00
Total Debits	\$800.00	Total Credits	\$800.00

Public Announcements:

Public Comments:

Adjournment

**RESOLUTION OF THE BOARD OF COMMISSIONERS
OF FAYETTE COUNTY
AUTHORIZING SUBMISSION OF AN APPLICATION FOR
COMPETITIVE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of Housing and Urban Development is authorized to extend financial assistance to communities for activities which will benefit low- and moderate-income families, aid in the elimination or prevention of slums or blight, or meet other urgent community development needs; and

WHEREAS, the Pennsylvania Department of Community and Economic Development has set aside Community Development Block Grant (CDBG) funds for a competitive funding round; and

WHEREAS, the County of Fayette and **Fairchance Borough** have identified a critical need to fund a **Borough-wide Water System Improvement Project** (hereinafter referred to as "the Program"); and

WHEREAS, the County of Fayette has prepared a Three-Year Community Development Plan as required by the Department of Community and Economic Development as part of its 2021 CDBG Program, which identifies and describes the need for this project; and

WHEREAS, the County of Fayette Board of Commissioners is familiar with the requirements of the program as included in the Statement of Assurances; and

WHEREAS, the County of Fayette has, by resolution adopted the 19th day of December, 1985, designated the Redevelopment Authority of the County of Fayette, Pennsylvania, to be its agent in preparing applications and for administration of the grants, which designation assures that Fayette County meets the "General Qualifications Criteria" contained in the law and regulations governing the Program; and

WHEREAS, a form of Cooperation Agreement by and between the County of Fayette and the Redevelopment Authority of the County of Fayette, Pennsylvania has been approved by said Authority and offered for consideration by the Board of Commissioners; and

WHEREAS, in order to comply with the administration of the CDBG Program, the Redevelopment Authority has also prepared the following plans and policies: Citizen Participation, Code of Conduct and Conflict of Interest Policy, Drug Free Workplace Policy, Excessive Force Policy, Anti-Displacement Plan, MBE / WBE Plan, Section 3 Plan, Fair Housing Analysis and Annual Action Plan, 504 Plan, and CDBG Procurement Policy; and

WHEREAS, the Redevelopment Authority of the County of Fayette, Pennsylvania is preparing an application for financial assistance under the Program, said application having been made available for public comment, review, and inspection prior to consideration by the Board of Commissioners of the County of Fayette;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Fayette:

1. That the Program Application is hereby in all respects approved. The Clerk is hereby directed to file an overview of said Program Application with the minutes of this meeting.
2. That the following plans are approved in compliance with CDBG rules and regulations: Citizen Participation, Code of Conduct and Conflict of Interest Policy, Drug Free Workplace Policy, Excessive Force Policy, Anti-Displacement Plan, MBE / WBE Plan, Section 3 Plan, Fair Housing Analysis and Annual Action Plan, 504 Plan, and CDBG Procurement Policy.
3. That it is cognizant of the conditions that are imposed in the undertaking and carrying out of community development activities with Federal/State financial assistance under Title I, including those under Title VI relating to the prohibition of discrimination because of race, color, creed or national origin and other assurances as may be forthcoming from the State for the implementation of the Program.
3. That the Commissioners of Fayette County are authorized to file an application for financial assistance to carry out the Program and act as the authorized representative of the County of Fayette.
4. That the Commissioners are hereby authorized to provide such assurances and/or certifications as may be required by the Housing and Community Development Act of 1974, as amended, and any supplemental or revised data which the Department of Community and Economic Development may request in connection with its review of the application and including any revisions necessary to bring the application into conformity with the Department's final grant.
5. That in the unlikely event that CDBG-CV funds are determined by the Pennsylvania Department of Community and Economic Development to be expended on ineligible program costs or do not meet a national objective, the Commissioners of Fayette County agree to repay the proportion deemed ineligible from non-federal sources.
6. That a Cooperation Agreement, by and between the County of Fayette and the Redevelopment Authority of the County of Fayette, Pennsylvania, setting forth the terms under which the Authority and the County will perform their responsibilities, is hereby approved and its execution by the Fayette County Board of Commissioners is hereby authorized.

I hereby certify that the foregoing resolution is a true and correct copy of a Resolution duly adopted by the Fayette County Board of Commissioners at their meeting held the 20th day of January 2022.

(SEAL)

Chief Clerk

COOPERATION AGREEMENT

MADE as of this 20th day of January, 2022 by and between FAYETTE COUNTY, a body corporate and politic in the Commonwealth of Pennsylvania, hereinafter referred to as the "County",

a

n

d

the REDEVELOPMENT AUTHORITY OF THE COUNTY OF FAYETTE, PENNSYLVANIA, a body corporate and politic created under the provisions of the Urban Redevelopment Law, maintaining its principal office in the City of Uniontown, Fayette County, Pennsylvania, hereinafter referred to as the "Authority".

WHEREAS, the Community Development Block Grant Program for Nonurban Counties and Certain Other Municipalities (Act 179 of 1984) provides competitive funding opportunities for eligible activities in small townships and boroughs; and

WHEREAS, **Fairchance Borough** has requested that the County apply for funding for a **Borough-Wide Water System Improvement Project**; and

WHEREAS, the County has, by resolution adopted the 19th day of December, 1985, designated the Authority to be its agent in preparing applications and for administration of the grants, which designation assures that the County meets the "General Qualifications Criteria" contained in the law and regulations governing the program; and

WHEREAS, an application for funds for said purpose, containing a description of activities to be undertaken (hereinafter referred to as the "Program"), has been prepared and approved for submission to the Pennsylvania Department of Community and Economic Development (hereinafter referred to as "the Department"), and

WHEREAS, it is appropriate to here set forth an agreement on the terms under which the Authority and the County will perform their responsibilities.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

1. The Authority agrees to carry out the Program in accordance with the application as approved by the Department and the terms of the grant agreements between the County. Specifically, it shall:

- (a) Prepare the application for the grant and take such further actions as may be necessary to obtain approval;
- (b) Be responsible for financial administration, including the requisition of funds, the maintenance of books of account, and the carrying out of audit procedures in accordance with the Single Audit Act of 1984 (31 USC 7501 et. seq.), which audit shall be made in accordance with OMB Circular A-128 and the Desk Review Guide for Single Audits (3rd Edition) incorporated herein by reference;
- (c) Administer and supervise program activities for which the grants are provided in accordance with Federal and State laws and regulations governing the activities of the Authority, including, but not limited to, compliance with fair labor standards, prevailing wages, historic preservation requirements, environmental protection mandates, and the bidding, awarding, bonding, and execution of construction contracts;
- (d) Review and supervise the work of other agencies and bodies which have input in the execution of project activities;
- (e) Prepare all written materials and reports; and,
- (f) Recommend actions appropriate for the County to take in furtherance of the Program.

2. The County agrees that officers and personnel of the Authority are hereby designated to perform functions under the Integrated Disbursement and Information System (IDIS). These functions will include maintaining all accounts and requesting payments for costs related to projects covered under this and prior CDBG fiscal year contracts. To carry out this provision, the County has designated the Authority as a second payee for all active CDBG contracts and accounts.

3. The Executive Director of the Authority is designated as the County's Certifying Officer to serve specifically as the responsible official for carrying-out environmental requirements covered under this and prior CDBG fiscal year contracts, as well as other federal programs through the U. S. Department of Housing and Urban Development (HUD).

4. The Authority agrees to keep the County regularly informed in regard to the activities to be carried out in the County's behalf and to submit periodic reports containing a financial statement project / program invoices describing the activities, as appropriate.

5. Payments for eligible administrative costs and costs of application preparation as determined by the terms and conditions of the grant contract and Department rules and regulations, including, but not limited to salaries and operational costs, shall be made at such intervals as the Authority in its sole discretion shall determine.

6. The Authority shall purchase and maintain full force the following coverages:
- Comprehensive General Liability insurance, in the aggregate of \$1,000,000.
 - Comprehensive Automobile Liability insurance with a single limit of \$1,000,000.
 - Worker's Compensation and Employer's Liability insurance, with a limit of \$100,000 for each occurrence.
 - Honesty Bond Coverage, in the amount of \$100,000 for any officer or employee.

7. It is specifically understood by the County that the Authority has no funds or other assets to support and sustain its existence and continued operation other than funds received by it from various municipalities and governmental agencies which are reserved for specific purposes. Therefore, to comply with a requirement of the Department to ensure the continued existence of the Authority for the purposes of its incorporation, the County agrees to reimburse the project or the Commonwealth of Pennsylvania for any expenditures found by the Department to be ineligible.

8. All notices and reports required to be given and made by each of the parties hereto to the other in the carrying out of the project shall be given and made

- (a) if by the County, to the Executive Director of the Authority, or his designee, and
- (b) if by the Authority, to the Board of Commissioners, or its designee.

IN WITNESS WHEREOF, the parties hereto, intending to be legally bound hereby, have caused this Agreement to be duly executed the day and year first above written.

ATTEST:

FAYETTE COUNTY

Chief Clerk

By _____
Chairman, Board of Commissioners

By _____
First Vice-Chairman

By _____
Second Vice-Chairman

ATTEST:

REDEVELOPMENT AUTHORITY OF THE
COUNTY OF FAYETTE, PENNSYLVANIA

By _____
Executive Director