

**Fayette County Commissioners Agenda Meeting
Tuesday, June 18, 2019 – 10 a.m.**

- 1. Prayer**
- 2. Pledge of Allegiance**
- 3. Public Comment on Agenda Items:**
- 4. Recognitions:**

Kaiden Burncheck and Christian Imbrogno valor award

Andrew Colebank commendation

5. Adult Probation Office:

Consider placing on the agenda approval of the contract between Ford Business Machines and the County of Fayette on behalf of the Adult Probation Office for copier machines. The terms are \$925.00 per month for 60 months, \$1.00 out. Ford Business Machines is a certified COSTARs vendor, Certificate Number is 153269-2013-04-SB.

Consider placing on the agenda approval of Amendment No. 1 to the Electronic Monitoring Service Agreement, Agreement No. 030818LF1 (“Agreement”) Between BI Incorporated (“BI”) and the Fayette County Probation Department (“Agency”).

6. Assessment Office:

Consider placing on the agenda approval of a contract amendment with Pictometry International Corp. for the second phase of the contract approved in December 2016 for the upcoming 2020 flight of the county with revised orthogonal & oblique imagery limits enhancing the product for optimal use by the county. Additional cost is \$ 28,882.00 over a three (3) year period beginning in 2020 – 2022.

Consider placing on the agenda approval of a directive for Tax Collector reconciliation and depositing of funds from such to permit up to a \$ 1.00 variance on collected amounts, thus allowing deposit of such funds until a further conclusive audit can take place. Further revising the procedure between the Tax Collector, County Controller, County Treasurer and Assessment Office Tax Reconciler to create a more streamlined and efficient collection process. See attachment.

Consider placing on the agenda approval of the following for admittance into the Wharton Township LERTA (Local Economic Revitalization Tax Assistance) Act effective May 8, 2019

- Nemaocolin Woodlands 42-22-0002 Restaurant Renovations
- Nemaocolin Woodlands 42-22-0024 Falling Rock Spa Renovations

Consider placing on the agenda approval of the following for admittance into the Masontown Borough LERTA (Local Economic Revitalization Tax Assistance) Act effective November 21, 2018

- Richard Howell 21-07-0312 Façade Renovation

7. Fayette County Behavioral Health Administration:

Consider placing on the agenda approval of the following agreements and modifications.

	<u>Contract Value</u>	<u>Period</u>
<u>Base Contract Agreements 2019-2020</u>		
Achieva	\$1,500	7/1/19-6/30/20
Chestnut Ridge Counseling Services, Inc.	\$1,842,000	7/1/19-6/30/20
Laurel House, Inc.	\$721,469	7/1/19-6/30/20
Mental Health Association in Fayette County	\$769,000	7/1/19-6/30/20
Neurological Therapy Specialists, Inc	\$6,000	7/1/19-6/30/20
Rehablinks	\$22,000	7/1/19-6/30/20
Western PA School for the Deaf	\$5,500	7/1/19-6/30/20
<u>Professional Services Agreements 2019-2020</u>		
Calisti, Robert	\$5,000	7/1/19-6/30/20
Fayette Emergency Medical Services	\$5,000	7/1/19-6/30/20
Tremba, Kinney, Greiner and Kerr, LLC	\$185 per hour	7/1/19-6/30/20
<u>Modification Agreement #1 2018-2019</u>		
Fayette County Community Action	\$14,153	7/1/18-6/30/19
Rehablinks	\$30,000	7/1/18-6/30/19
Therapy Connections, LLC	\$57,000	7/1/18-6/30/19

8. Children and Youth Services:

Consider placing on the agenda approval of a **FY2018-19** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services / Fayette County Juvenile Probation, and **Glen Mills Schools, Inc.**, Post Office Box 5001, Concordville, PA 19331, for residential placement services for delinquent youth on an as needed basis. The rates are as follows:

Initial Clothing - \$250.00

	PER DAY
Residential Program	\$ 146.95
Residential Intensive Restitution	\$ 168.59
CMS – Non-Respite Restitution	\$ 63.92
CMS – Non-Respite Intensive Restitution	\$ 85.56

Consider placing on the agenda approval of a **FY2018-19** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services/Fayette County Juvenile Probation, and **WDR, LLC, Cove PREP**, P. O. Box G, Torrance, PA 15779, for residential services on an as needed basis. The rates are as follows:

Initial Clothing - \$250.00	
	RATE
Secure Care Adolescent Male Sex Offender Program Cove Prep	\$ 305.65
Two week Diagnostic Evaluation Program Cove Prep	\$ 350.00

Consider placing on the agenda approval of a **FY2018-19** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **Bethany Christian Services of Western Pennsylvania**, 10521 Perry Highway, Suite 200, Wexford, PA 15090 for foster care placements on an as needed basis. The rates are as follows:

Initial Clothing - \$250.00	
PLACEMENT	RATE/DAY
Cert. #400560-AW	\$ 31.90
Cert. #400560-BW	\$ 40.08
Cert. #400560-CW	\$ 53.56

Consider placing on the agenda approval of a **FY2018-19** Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services and **Bethany Christian Services of Central Pennsylvania**, 1681 Crown Avenue, Suite 201, Lancaster, PA 17601 for foster care placements on an as needed basis. The rates are as follows:

Initial Clothing - \$250.00	
FOSTER CARE	RATE/DAY
Cert. # 363470—331220—330570 (Level 1)	\$ 30.20
Cert. # 363470—331220—330570 (Level 2)	\$ 39.91
Cert. # 363470—331220 - 330570 (Level 3)	\$ 67.18
Cert. # 363470—331220—330570 (Level 4)	\$ 79.59
Cert. # 363470—331220—330570 (Level 5)	\$126.55

Consider placing on the agenda approval of a **FY2018-19** Purchase of Service Agreement between the County of Fayette through Fayette County Children and Youth Services / Fayette County Juvenile Probation, and **City Mission – Living Stones, Inc., - Promise House**, 155 N. Gallatin Avenue, Uniontown, PA 15401 for Independent Living Program covering the following programming areas:

- Money Management/Consumer Awareness
- Food Management
- Personal Appearance and Hygiene
- Health
- Housekeeping

Housing/Rentals, etc.
 Transportation
 Educational Planning
 Emergency and Safety Skills
 Spiritual Awareness and connecting to God and others
 Interpersonal Skills

Each program is divided into three levels - basic, intermediate, and proficient. Each youth will be evaluated on admission and placed into the level of service needed. The case manager will be the initiator of the program and will spend approximately 20 hours per month with each youth on independent living programming. The residential staff will implement the program plan initiated by the case manager. Promise House per diem rates, INCLUDING PROGRAMMING AND OPERATING COSTS will be: \$116.17 per day. The Initial Clothing rate is \$ 250.00. There will be no time period affixed to a youth's stay at Promise House. The age range for youth at Promise House will be from eighteen (18) to twenty-one (21).

Consider placing on the agenda approval of a **FY2018-19** Purchase of Service Agreement between the County of Fayette through Fayette County Children and Youth Services / Fayette County Juvenile Probation, and **City Mission – Living Stones, Inc.**, 155 N. Gallatin Avenue, Uniontown, PA 15401 for group home placement/shelter services on an as needed basis. The rates are as follows:

Initial Clothing	\$ 250.00
Cert # 416250 - Home Again Shelter	\$ 195.00/day

Consider placing on the agenda approval of a **FY2019-20**, Purchase of Service Agreement between the County of Fayette, through Fayette County Children & Youth Services, and **Avanco International, Inc.**, 12685 Wiltonshire Dr., Clifton VA 20124. Development and implementation of the Version 15 Upgrades for inclusion in CAPS. The cost of Version 15 Upgrades is shared by 56 CAPS counties. The cost has been proportionally allocated across counties based on the number of users in each county compared to the total number of CAPS users. The total cost of 15 Version Upgrade for all counties is \$499,667.50.

The cost of Version 15 Upgrades to Client is a fixed price of **\$9,067.04**.

Consider placing on the agenda the approval to purchase 25 Dell Optiplex desk top computers at a cost of \$750.00 per computer and 25 software packages at \$386 per user for a total cost of \$28,414.00. This cost was sought from CDW-G as part of the state co-stars program. The replacement of the computers is part of the budgeted as part of the agency IT Grant thru the needs based budget.

9. Courts:

Consider placing on the agenda approval of submission of a grant application to Pennsylvania Commission on Crime and Delinquency PCCD for the specialty court support program.

10. Election Bureau:

Consider placing on the agenda for the Election Director and 1 staff member to attend the 2019 Pa County Election Official Conference in Philadelphia, Pa from August 19 through August 22. The cost of lodging for 3 nights will be \$520.76 each. The cost of registration fee will be \$300.00 each. Also parking for 3 nights will be \$105.00. The total budgeted cost is \$1,746.52.

11. Emergency Management Agency/911:

Consider placing on the agenda approval to advertise a Request for Proposals for a vendor to assist in the Region 13 NextGen 911 GIS Project. Funding has been secured through State 9-1-1 Funds.

Consider placing on the agenda approval to purchase Environmental Systems Research Institute, Inc. (Esri) software and licensing for the Region 13 NextGen project off State Contract in the amount of \$136,808.00. Funding has been secured through State 9-1-1 Funds.

12. Human Resources:

FCBHA

Consider placing on the agenda the ratification of the resignation of Virginia Mirandy, Clerk Typist 2, effective May 24, 2019.

Consider placing on the agenda the promotion of Sherri Mitchell to Mental Retardation Program Director, at \$41.99/hr. (\$81,880.50 annually), effective June 24, 2019.

Consider placing on the agenda approving the hiring of Jill Drews for Clerk Typist 2 at \$12.22/hr. (\$23,829.00 annually), effective July 1, 2019.

Consider placing on the agenda approving the hiring of Nicole Conaway for Clerk Typist 2 at \$12.22/hr. (\$23,829.00 annually), effective July 1, 2019.

COMMISSIONERS

Consider placing on the agenda the hiring of Bethany Dye, Full-Time, Budget & Purchasing Manager, Non-Union, Non-Supervisor, Pay Grade 19, Step SR, \$18.89/hr (\$36,835.50 annually) effective June 24, 2019.

CYS

Consider placing on the agenda the ratification of the separation of employment of Shelby Clingan, Caseworker, effective May 22, 2019.

FACT

Consider placing on the agenda the ratification of the hiring of James Tush, Part-Time Bus Driver (Non-CDL), SEIU, SR, Pay Grade 8, \$12.77/hr. effective June 10, 2019.

Consider placing on the agenda the ratification of the resignation of Robert McFadden, Part-Time Bus Driver, effective May 20, 2019.

ELECTION BUREAU

Consider placing on the agenda the approval of the transfer of Kimberly Mayher to Department Clerk II/Voting Machine Tech, SEIU, PG5 \$11.59/hr. (\$22,600.50 annually) effective June 24, 2019.

EMERGENCY MANAGEMENT-911

Consider placing on the agenda the approval of the promotion of Wanetta Seto to Full-Time, 911-Dispatcher, SEIU, PG10, \$14.33/hr (\$29,806.40 annually) effective May 26, 2019.

Consider placing on the agenda the approval of the promotion of Bruce Zarnick to Full-Time, 911-Dispatcher, SEIU, PG10, \$14.33/hr (\$29,806.40 annually) effective May 26, 2019.

Consider placing on the agenda the approval of the promotion of Kailey McClintonto Full-Time, 911-Dispatcher, SEIU, PG10, \$14.33/hr (\$29,806.40 annually) effective May 26, 2019.

Consider placing on the agenda the approval of the promotion of Colton Martin to Full-Time, 911-Dispatcher, SEIU, PG10, \$14.33/hr (\$29,806.40 annually) effective June 9, 2019.

Consider placing on the agenda the approval of the promotion of Jennifer Lear to Part-Time, 911-Dispatcher, SEIU, PG10, \$14.33/hr effective June 9, 2019.

Consider placing on the agenda the approval of the promotion of Kristina Oslosky-Mullin to Part-Time, 911-Dispatcher, SEIU, PG10, \$14.33/hr effective June 9, , 2019.

Consider placing on the agenda the approval of the promotion of Melissa Weibl to Part-Time, 911-Dispatcher, SEIU, PG10, \$14.33/hr effective June 9, 2019.

Consider placing on the agenda the approval of the promotion of Jillian Zarnick to Part-Time, 911-Dispatcher, SEIU, PG10, \$14.33/hr effective June 9, 2019.

HUMAN RESOURCES

Consider placing on the agenda awarding RFP 19-02 to hire Felice Associates, Inc. of Greensburg to conduct a Classification and Compensation Survey for approximately 69 non-union positions at the County at a cost of \$24,000 plus out-of-pocket expenses.

TAX ASSESSMENT

Consider placing on the agenda the ratification of the hiring of Jennifer Crable, Full-Time, Department Clerk I, SEIU, Pay Grade 8, Step SR, \$10.86/hr. (\$21,177.00 annually) effective May 28, 2019.

TAX CLAIM

Consider placing on the agenda the ratification of the transfer of Erica Cole from Election Bureau, Department Clerk II to Tax Claim, Accounts Clerk II, SEIU, Pay Grade 6, Step A, \$13.32/hr. (\$25,974.00 annually) effective May 27, 2019.

13. Office of Human and Community Services/FACT:

Consider placing on the agenda advertising agreements for FY 2019-20 with:

- Comcast Cable for FY 19-20 for \$1,200 per month.
- Broadcast Communication (KVE, WANB, KHB) for \$1,680 per month.
- Forever Media (Froggy, Pickle) for \$2,290 per month
- WMBS for \$800.00 per month

14. Planning, Zoning and Community Development:

Consider placing on the agenda approval of a grant application to the PennDOT ARLE (Automated Red Light Enforcement) program in the amount of \$8,285.00. No match requirement. This is a grant program where municipalities or Counties can apply for traffic signal upgrades. Guiderail and signage are also covered.

15. Tax Claim:

Consider placing on the agenda approval of the following Repository bids opened on June 4, 2019 subject to all conditions being met. Total bid amount of \$1,653.00.

Accepted

Bidder Name	Parcel Number	Township/City	Amount
Redstone Township	30-26-0062	Redstone	\$50.00
Redstone Township	30-37-0049	Redstone	\$50.00
Redstone Township	30-26-0063	Redstone	\$50.00
Isaac Shameena	02-02-0046	Brownsville Boro	\$540.00
Toni Johnson	02-07-0181	Brownsville Boro	\$258.00
Brandon Todd Henry	06-05-0107	Connellsville Twp	\$340.00
Skyline Real Estate	03-07-0010	Brownsville Twp	\$365.00
Total:			\$1,653.00

16. Commissioners:

Consider placing on the agenda approval of the May 14, 2019 commissioners agenda minutes.

Consider placing on the agenda approval of the May 16, 2019 commissioners meeting minutes.

Consider placing on the agenda approval to authorize the County Solicitor to pursue the acquisition for no consideration of the Park Place Cemetery in North Union Township.

Consider placing on the agenda three appointments to the 2019 Grant Review Committee.

Consider placing on the agenda one appointment to the Laurel Highlands Visitor's Bureau.

Consider placing on the agenda approval of one appointment to the Fayette County Redevelopment Authority.

Consider placing on the agenda acceptance of the resignation of Logan. D. Howard from the Industrial Development Authority.

Consider placing on the agenda ratification of the following transfers from the 2019 budget.

6/4/19

Department	Cost Center	Debit	Credit
Election Bureau			
Election Official	01412051313	\$500.00	
Rental of Buildings	01412053830		\$500.00
Bridge Dept. Staff	01412051405	\$750.00	
Part-time	01412051450		\$750.00
Total Debits	\$1,250.00	Total Credits	\$1,250.00

Public Announcements:

The 45-day public comment period for Fayette County's Comprehensive Land Use Plan will run from June 20, 2019 to August 15, 2019. The Plan will be available for public review on the county's website, in the Planning Department and local libraries. Also, Mackin Engineering, the county's consultant – intends to make it available to all appropriate parties as per the Municipal Planning Code (MPC).

Public Comments:

Adjournment:

