

## 1. Agenda

Documents:

[SALARY BOARD REGULAR MEETING AGENDA - FEBRUARY 3, 2021.PDF](#)

## 2. Public Notice: Zoom Information

Due to COVID-19, the Fayette County Salary Board meeting will be virtual. The Fayette County Salary Board is inviting you to a scheduled Zoom meeting.

- **Topic:** Salary Board Meeting
- **Time:** February 3, 2021 11:00 AM Eastern Time (US and Canada)

## Zoom Meeting Information

- [JOIN ZOOM MEETING](#)
- **Meeting ID:** 950 2908 4071
- **One Tap Mobile:**
  - +13017158592,,95029084071# US (Washington, DC)
  - +13126266799,,95029084071# US (Chicago)
- [FIND YOUR LOCAL NUMBER](#)

Chief Clerk, Amy Revak

**SALARY BOARD AGENDA**  
**REGULAR MEETING**  
**February 3, 2021 AT 11:00 A.M.**

1. Call to Order
2. Silent Prayer
3. Pledge of Allegiance
4. Roll Call
5. Public Comment on Agenda Items
6. Consider approving the Salary Board Minutes of September 16, 2020
7. Consider approving the Salary Board Reorganization Minutes of January 4, 2021
8. **Commissioners**
  - Consider approving a 3% general pay increase effective January 1, 2021 for all full time, non-union employees under the Commissioners Unit except for FCBHA and CYS employees due to their separate compensation plan. This would include employees at Steps SR and SR1.
9. **Treasurer**
  - Consider approving a 3% general pay increase effective January 1, 2021 for full-time, non-union employees including employees at Steps SR and SR1.
10. **Sheriff's Office**
  - Consider approving a 3% general pay increase effective January 1, 2021 for full-time, non-union employees including employees at Steps SR and SR1.
  - Consider **reclassifying** the current position of Full-Time, Security Officer, SEIU Union, Pay Grade 4, Step SR, \$11.90/hr (\$24,752 annually) to Full-Time Security Officer SEIU Union, Pay Grade 10, Step SR, \$14.53/hr (\$30,222.40 annually) ...Re-Class Grievance

- Consider **reclassifying** the current position of Full-Time, Security Officer II, SEIU Union, Pay Grade 9, Step SR, \$14.04/hr (\$ 29,203.20 annually) to Full-Time Security Officer II, SEIU Union, Pay Grade 13, Step SR, \$16.08/hr (\$33,446.40 annually) .... Re-Class Grievance

#### 11. **Register of Wills**

- Consider approving a 3% general pay increase effective January 1, 2021 for full-time, non-union employees including employees at Steps SR and SR1.
- Consider **creating** a Full-Time, Office Coordinator, SEIU Union, Pay Grade 10, Step SR, \$14.53/hr (\$28,333.50 annually), effective immediately.
- Consider **reclassifying** the current position of Full-Time, Legal Secretary III, SEIU Union, Pay Grade 9, Step SR, \$14.04/hr (\$ 27,378.00 annually) to Office Coordinator, SEIU Union, Pay Grade 10, Step SR, \$14.53/hr (\$28,333.50 annually), effective immediately.... Re-Class Grievance
- Consider **abolishing** the Full-Time, Legal Secretary III position, SEIU Union, Pay Grade 9, SR \$14.04/hr, (\$27,378.00 annually), effective immediately.

#### 12. **Recorder of Deeds**

- Consider approving a 3% general pay increase effective January 1, 2021 for full-time, non-union employees including employees at Steps SR and SR1.

#### 13. **Public Defender**

- Consider **creating** (1) Full Time, Assistant Public Defender-Specialty Courts, Non- Union, Non-Supervisor, Pay Grade 17, Step SR, \$18.61/hr (\$36,289.50 annually) effective immediately.

#### 14. **Prison**

- Consider **creating** (1) additional Full Time, Lieutenant, Non-Union, Supervisor, Pay Grade 18, Step SR, \$24.88/hr (\$51,750.40 annually) effective immediately.

#### 15. **Prothonotary**

- Consider approving a 3% general pay increase effective January 1, 2021 for full-time, non-union employees including employees at Steps SR and SR1.

#### 16. **Parks & Recreation**

- Consider **creating** a Full-Time, Parks & Trails Groundskeeper position, Non-Union, Non-Supervisor, Pay Grade 12, Step SR, \$15.40/hr (\$30,030.00 annually), effective immediately.
- Consider **creating** a Part-Time, Parks & Trails Worker position, \$12.00/hr, max of 14 weeks @ 37.5 hrs per week, effective immediately.

#### 17. **Election Bureau**

- Consider **creating** a Full Time, Deputy Director of Voters, Non- Union, Supervisor, Pay Grade 8, Step SR, \$17.05/hr (\$33,247.50 annually) effective immediately.
- Consider **creating** a Full Time, Election Technology Manager, Non- Union, Supervisor, Pay Grade 8, Step SR, \$17.05/hr (\$33,247.50 annually) effective immediately.

#### 18. **District Attorney's Office**

- Consider approving a 3% general pay increase effective January 1, 2021 for full-time, non-union employees including employees at Steps SR and SR1.
- Consider **creating** a Full-Time, Legal Secretary II position, SEIU Union, Pay Grade 7, Step SR, \$13.11/hr (\$25,564.50 annually), effective immediately.

Consider **reclassifying** the current position of Full-Time, Legal Secretary I position, SEIU Union, Pay Grade 5, Step SR, \$12.30/hr (\$23,985.00 annually) to Full-Time, Legal Secretary II, SEIU Union, Pay Grade 7, Step SR, \$13.11/hr (\$25,564.50 annually) effective immediately.

- Consider **abolishing** the Full-Time, Legal Secretary I position, SEIU Union, Pay Grade 5, Step SR, \$12.30/hr, (\$23,985.00 annually), effective immediately.

- Consider **reclassifying** the current position of Full Time, Accountant Clerk/Drone Operator/ Investigator/Certified Cellbrite Operator, Non-Union, Supervisor, Pay Grade 12, Step SR, \$19.83/hr (\$38,668.50 annually) to Full-Time, Accountant Clerk/Drone Operator/ Investigator/Certified Cellbrite Operator, Non-Union, Supervisor, Pay Grade 18, Step SR, \$ 24.94/hr (\$48,633.00 annually) effective immediately. **(NEED JOB DESCRIPTION)**
- Consider **creating** (1) additional Full Time, Lead Assistant District Attorney, Non- Union, Supervisor, Pay Grade 19, Step SR, \$25.89/hr (\$50,485.00 annually) effective immediately.
- Consider **abolishing** (2) Part-Time Assistant District Attorney positions, Non-Union, Non-Supervisor, Pay Grade 20, Step SR, \$20.85/hr, (\$40,657.50 annually), effective immediately.

#### 19. **Court of Common Pleas**

- Consider approving a 3% general pay increase effective January 1, 2021 for full-time, non-union employees including employees at Steps SR and SR1.

Consider **reclassifying** the current position of Full-Time, Judicial Law Clerk, Non- Union, Non-Supervisor, Pay Grade 18, Step SR, \$19.33/hr (\$37,693.50 annually) to Full-Time, Judicial Law Clerk, Non-Union, Non-Supervisor, Pay Grade 19, Step SR, \$20.04/hr (\$39,078.00 annually) effective immediately.

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#### **(JUVENILE PROBATION)**

- Consider **creating** a Full-Time, Juvenile Probation Supervisor position, Non-Union, Supervisor, Pay Grade 18, Step SR, \$24.94/hr (\$48,633.00 annually), effective immediately.

#### 20. **Coroner's Office**

- Consider approving a 3% general pay increase effective January 1, 2021 for full-time, non-union employees including employees at Steps SR and SR1.
- Consider **creating** a Full-Time, Office Manager position, Non- Union, Supervisor, Pay Grade 6, Step SR, \$15.80/hr, (\$30,810.00 annually), effective immediately.

- Consider **abolishing** (1) Part-Time, Clerk position, Non-union, Non-supervisor \$12.00/hr x 20hrs per week (\$12,480.00 annually), effective immediately.

#### 21. **Controller's Office**

- Consider approving a 3% general pay increase effective January 1, 2021 for full-time, non-union employees including employees at Steps SR and SR1.
- Consider **abolishing** the Full-Time, Payroll Coordinator position, SEIU Union, Pay Grade 14, Step SR, \$16.64/hr, (\$32,448.00 annually), effective immediately.

#### 22. **Clerk of Courts**

- Consider approving a 3% general pay increase effective January 1, 2021 for full-time, non-union employees including employees at Steps SR and SR1.

#### 23. **Assessment**

- Consider **creating** a Full-Time, Department Clerk III, SEIU Union, Pay Grade 7, Step SR, \$13.11/hr (\$25,564.50 annually), effective immediately.
- Consider **reclassifying** the current position of Full-Time, Department Clerk I, SEIU Union, Pay Grade 3, Step SR, \$11.53/hr (\$22,483.50 annually) to Department Clerk III, SEIU Union, Pay Grade 7, Step SR, \$13.11/hr (\$25,564.50 annually), effective immediately.... Re-Class Grievance
- Consider **abolishing** the Full-Time, Department Clerk I position, SEIU Union, Pay Grade 3, SR \$11.53/hr, (\$22,483.50 annually), effective immediately.

#### 24. Public Comment on Salary Board matters

#### 25. Adjourn